



PHENex Journal/Revue phénEPS

**Position available:
English Language Editor (Or Editing Team*)
for the PHENex journal/revue phénEPS**

The Council of University Professors and Researchers (CUPR), a Council under the auspices of Physical and Health Education Canada (PHE Canada) is seeking an ENGLISH LANGUAGE EDITOR, or EDITING TEAM for the on-line *PHENex journal/revue phénEPS*.

CUPR is the national Canadian organization of post-secondary physical and health education scholars and researchers whose primary focus is to provide a forum where research and pedagogical applications in the fields of physical education, health, dance, sport and community recreation and leisure may be shared. **PHE Canada** is a national, charitable, voluntary-sector organization whose primary concern is to influence the healthy development of children and youth by advocating for quality, school-based physical and health education. **PHE Canada** advocates and educates for quality physical and health education programs within supportive school and community environments. The association is managed on a day-to-day basis by a professional office staff based out of Ottawa. Please visit www.phecanada.ca for more information on the association.

PHENex/phénEPS is a scholarly, on-line, open-access, peer-reviewed journal that is published three times a year. The journal is bi-lingual and reviews and publishes articles in both English and French.

PHENex/phénEPS publishes empirical, theoretical, and methodological research, and position papers, as well as reviews and critical essays by Canadian and International authors. Research methodologies may be quantitative, qualitative or mixed method and may use data gathered through historical analysis, surveys, fieldwork, action research, participant observation, content analysis, simulations or experience. Articles most appropriate for *PHENex* focus on pedagogical, social, cultural, philosophical, psychological, historical, sociological or management issues in physical education, health, dance, recreation, or leisure studies.

The candidate or editing team who applies will be dynamic and well-organized with strong English language communication skills and the ability to multi-task. Expertise in Physical and Health Education or related areas is a considerable asset.

Responsibilities:

- Coordinating and overseeing the blind peer review process for all feature articles (acknowledging author, selecting reviewer, sending article review packages, following up with authors, preparation for publication, maintaining article files)
- Editing all articles for publication
- Assisting the Managing Editor in the production of three (3) issues of the PHENex journal/revue phenEPS per year
- Managing the journal budget
- Involvement with long-term journal planning
- Providing input into promotion planning campaigns
- Chairing and participating on the Editorial Review Board
- Liaising with PHE Canada Board of Directors or Program Advisory Committees on journal-related issues (as required)

Qualifications:

- Post-secondary education in the area of education, health, sport and recreation, communications, journalism, or related discipline. Ph.D. or Ed.D. (or near completion) is an asset.
- Computer skills with Microsoft Office, email, Internet and web-based technology
- Excellent knowledge and/or work experience within the education, health, sport and recreation sectors
- Excellent verbal and written communication skills, with meticulous attention to detail
- Excellent organizational and administrative skills
- Ability to manage multiple tasks
- Self-starter(s) and ability to work independently
- Bilingualism is an asset although abstract translations are undertaken by PHE Canada.
- The selected candidate may reside anywhere in Canada and will work closely with the Managing Editor and the French Language Editor.

Interested candidates should submit their CV and a letter of application.

Deadline for application submissions to PHE Canada is Friday, April 15, 2011

Please address applications to:

Selection Committee, PHENex/phénEPS English Language Editor

PHE Canada

301 – 2197 Riverside Drive

Ottawa, Ontario K1H 7X3

Fax: 613-523-1206

Email: info@phecanada.ca

Web: www.phecanada.ca

***The PHENex Editorial Board is interested in applications from interested candidates, but also welcomes applications from editing teams.**

Please note: Only those candidates selected for an interview with the Editorial Board will be contacted.