



APLA 2019 OGM Package

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Atlantic Provinces Library Association

79th Ordinary General Meeting

Wu Conference Centre, University of New Brunswick, Fredericton, NB

Saturday, June 9, 2018, 12:30 pm

Draft Minutes

1. Call to Order

Kathryn Rose called the 79th OGM to order at 12:36 pm.

2. Establish Quorum

Quorum was established.

3. Adoption of agenda

Agenda is to have items 27.3 and 27.5 deleted as they have already been changed.

MOTION: Maggie Neilson moved to accept the agenda as amended. Bill Slauenwhite seconded the motion. Motion carried.

4. APLA Meeting Rules

K. Rose introduced the meeting rules and asked all who participate to give their name and affiliation.

5. Adoption of the Minutes of the 78th Ordinary General Meeting, Charlottetown, PEI, May 26th, 2017

MOTION: Suzanne van den Hoogen moved to accept the minutes as circulated. Ella Nason seconded the motion. Motion carried.

6. Business Arising from the Minutes

6.1. Resolutions

6.1.1. Event Code of Conduct

K. Rose noted that this resolution was passed in 2017 and it was re-affirmed today.

7. President's Report – Kathryn Rose

As submitted; K. Rose thanked the executive for taking on some extra tasks this year.

- 8. Past President's Report** – Suzanne van den Hoogen
As submitted. K. Rose thanked S. van den Hoogen for her work in updating documentation.
- 9. Vice President/President Elect** – Patricia Doucette
As submitted.
- 10. Vice Presidents' Reports**
 - 10.1. New Brunswick:** Courtney Boudreau
As submitted.
 - 10.2. Newfoundland and Labrador:** Amanda Tiller-Hackett
As submitted; A. Tiller-Hackett informed everyone that the deadline for applications to the Margaret Williams Trust Fund is June 12th.
 - 10.3. Nova Scotia:** Bill Slauenwhite
As submitted.
 - 10.4. Prince Edward Island:** Grace Dawson
As submitted.
 - 10.5. APLA Membership:** Carolyn DeLorey
As submitted.
- 11. Financial Examiner**
 - 11.1. Report 2017/2018** – Peter Glenister
P. Glenister corrected via email that on pages 3 and 4 of his report, the standing order referenced should be 3.10 and not 3.11 as is in the document.

MOTION: Jennifer Richard moved the acceptance of the Financial Examiner's report as amended. Tanja Harrison seconded the motion. Motion carried.
 - 11.2. Appointment of Financial Examiner 2018/19**
S. van den Hoogen thanked P. Glenister for his continued activity and patience.

MOTION: Gail Fraser moved the appointment of Peter Glenister as the APLA Financial Examiner for the 2018-2019 fiscal year. Lynn Somers seconded the motion. Motion carried.
- 12. Treasurer** – Maggie Neilson
 - 12.1. Report 2017/18**
M. Neilson noted that this year's revenue is being kept in the General Fund.

MOTION: Cynthia Holt moved the acceptance of Treasurer's Report for the 2017-2018 fiscal year. Jocelyne Thompson seconded the motion. Motion carried.

12.2. Proposed 2018-2019 Budget

M. Neilson clarified that the Association did not reach membership revenue goals last year and thus the revenue in these areas have been adjusted. J. Richard asked why memberships were down. P. Doucette answered that there are more retirees and people have moved away and thus there is a shrinking base of members.

M. Neilson also clarified that the fund supporting the Somers scholarship had to be reinvested at a lower rate.

Total proposed revenues for 2018-2019 are: \$17 997.59

Total proposed expenses for 2018-2019 are: \$17 997.59

MOTION: Bill Slauenwhite moved the acceptance of the proposed budget for the 2018-2019 fiscal year. Elaine McInnis seconded the motion. Motion carried.

13. Report of the APLA Bulletin Co-Editors – Marc Harper and Kat Felix

As submitted.

14. Finance – Kathryn Rose

As submitted in the President's report.

15. Communications Coordinator – Kristel Fleuren-Hunter

As submitted.

16. Webmaster – Margaret Vail

No report submitted. K. Rose thanked M. Vail for her current work on the website.

17. Advocacy -- Jocelyne Thompson

As submitted. K. Rose noted that she has forwarded many advocacy emails to politicians in 4 regions on behalf of the committee and the campaign will be completed in the fall. J. Thompson indicated that she is stepping down as chair and Louise White will be coming in. K. Rose thanked J. Thompson for her great advocacy work.

18. Memorial Award Committee -- Kate Stewart

As submitted.

19. Carin Alma E. Somers Scholarship Committee – Patricia Doucette

As submitted; Nora Emerson has won the award and is going to Western University.

20. Games at the Library – Juanita Lewis

K. Rose announced that APLA is looking for volunteers to help J. Lewis for this activity.

21. Nominations and Elections – Suzanne van den Hoogen

21.1. New Executive Introductions

S. van den Hoogen introduced Trecia Schell as incoming VP/ President Elect, Jennifer Howard as VP PEI and Cynthia Holt as incoming Secretary.

22. Committee on Committees and Interest Groups – Patricia Doucette

S. van den Hoogen noted that this item needs to be changed to the Aims and Objectives Committee.

23. Grow a Library – Crystal Rose/Suzanne van den Hoogen

S. van den Hoogen indicated that a report will follow the conference but that over \$360 has been collected for the Burt award during the conference.

24. CFLA-FCAB

24.1. Indigenous Matters – Maggie Neilson

M. Neilson stated that there is nothing yet to report as the committee is still getting organized.

M. Neilson and S. van den Hoogen will be on teams to work on projects.

24.2. Copyright – Ann Smith

A. Smith reported that it has been a busy year with a brief submitted on the copyright board, creation of position papers on fair dealing, indigenous matters, mass digitization and orphan works.

24.3. Cataloguing and Metadata - Amy Lorencz

A. Lorencz was not in attendance but submitted a report directly to the executive and can be circulated upon request.

25. Dalhousie University, School of Information Management Update – Sandra Toze

As submitted.

26. Nova Scotia Community College Library Technician Program Update – Kristina Parlee

As submitted.

27. Revisions to Standing Orders – Suzanne van den Hoogen

27.1. Standing Order 5.05: Bulletin Management Board

5.05 Bulletin Management Committee Board

Membership: The conveners shall be the Co-Editors. The members shall be the Co-Editors of the Bulletin, Communications, and Public Relations Committee Convener(s) and the Provincial Vice-Presidents.

Terms of reference:

- to arrange for the publication of the APLA Bulletin with a special concern for:
 - promptness of publication
 - format
 - adequacy of distribution
 - elimination of repetitive content.
- to solicit material for inclusion in the APLA Bulletin.
- to recommend to the Executive the appointment of the Co-Editors of the Bulletin with the term being staggered so at least one Co-Editor has a year of experience.

Respectfully submitted by Marc Harper, Bulletin Co-Editor: May 7, 2018

MOTION: P. Doucette moved the acceptance of the changes. S. van den Hoogen seconded the motion. Motion carried.

27.2. Standing Order 6.03: Communications and Public Relations Committee

6.03 Communications and Public Relations Committee

Membership: The convener shall be appointed by the Committee on Committees and Interest Groups for a two-year term. Membership shall include the following: Communications Coordinator (convenor), APLA President, ~~APLA listserv postmaster~~, Vice- President for Membership, Co-editors of the APLA Bulletin, and webpage editor ~~and convener of the Francophone Interest Group~~. The committee may include other members.

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- as a primary objective, to promote communication among members and to make the committee visible to all members of the Association.
- to maintain the APLA listserv.
- to maintain the APLA website.
- to edit the APLA Membership Directory.
- to assist the Bulletin Management Board as necessary in order to ensure the continuance of the APLA Bulletin as the publication of the Association.
- ~~to organize a session at each annual conference to increase the visibility of the committee and communication among APLA members~~

- ~~to provide at least one topical article a year on its activities, to be published in the APLA Bulletin~~

Respectfully Submitted by Kathryn Rose, President: May 7, 2018

MOTION: K. Rose moved the acceptance of the changes. S. van den Hoogen pointed out that the Committee on Committees and Interest Groups is now under the Aim and Objectives Committee and thus the standing order requires further changes and the motion is quashed. Motion not carried.

~~27.3. Standing Order 7.01: Committee on Committees and Interest Groups~~

27.4. Standing Order 8.02: APLA Bulletin and other publications

Standing Order 8: APLA Bulletin and other publications

8.01 All publications, proceedings, and communications emanating from APLA shall be expressed using respectful language.

8.02 The format of the APLA Bulletin shall be determined by the Bulletin Management Committee ~~Board~~ the frequency shall be 4 times a year; the contents shall include, but are not limited to, news, articles, items of regional interest and book and media reviews;. Ffor the benefit of serials librarians everywhere, the APLA Bulletin shall not change its title. **The Bulletin follows a set template which includes headers and footers containing Volume, Issue, and ISSN. Also, each submission follows template guidelines including font and colors for: The section to which the submission belongs, the title of the article, author and his or her affiliation, and the submission itself.**

8.03 The minutes of the previous ordinary general meeting and reports from committees, interest groups and Executive members for the current year shall be published in the pre-conference issue of the APLA Bulletin and the resolutions from ordinary general meetings shall be published in the APLA Bulletin following the meeting.

Respectfully Submitted by Kathryn Rose, President: May 7, 2018

MOTION: M. Neilson moved the acceptance of the changes. Andre Vietinghoff seconded the motion. Motion carried.

~~27.5. Standing Order 9.01: CFLA and ASTED membership~~

28. Annual Conferences – Reports

28.1. 2018 Fredericton, NB – Jocelyne Thompson

J. Thompson gave a verbal report that there were 229 delegates and 42 vendors. E. Nason stated finances are expected to be in the black and thanked all the planners and staff with UNB

Conference Services for their work over the past year and a half. J. Thompson acknowledged that there was concern over a request by vendors to obtain the contact information of the delegates in attendance. Conference organizers were uncertain about sharing this information and ask the Executive to give advice the next group of conference organizers. A. LePage noted it should be clear to the registrant whether or not their information is being shared.

Action item: Executive to consider privacy and other concerns of sharing contact information with vendors at fall meeting. Executive will share options and/or advice to 2019 conference organizers.

28.2. 2019 St. John's, NL - Amanda Tiller-Hackett

A. Tiller-Hackett shared that the next conference will be June 5-8, 2019 at the Battery on Signal Hill. The theme is "Tip of the iceberg." A Wordpress website is currently available and will be updated as new information is available.

28.3. 2020 Nova Scotia

K. Rose noted that this is for information only.

29. Awards – Kathryn Rose

29.1. APLA Merit Award Winner: No recipient nominated this year.

29.2. APLA First Timer's Grant Recipient: Natasha Wells

29.3. Carin Alma E. Somers Scholarship: Nora Emerson

29.4. APLA Memorial Award: Kate Oland

29.5. APLA Advocacy Award: Jocelyne Thompson

29.6. DAL SIM award winner: Margaret Vail

29.7. NSCC award winner: Carl Harvey

30. New Business - Kathryn Rose

30.1. Revisions to Executive Travel - mileage rate

Guidelines for Executive meeting expenses

The following were approved by the Executive on 21 February 1987 and revised on 6 October 1991 and again on 22 May 2003:

1. Executive members who live outside the area in which the meeting is held will have the following expenses reimbursed:

a. transportation from home city to meeting location: members will not be reimbursed more than the economy fare and should use seat sales and special offers whenever possible.

If personal vehicles are used, members will be reimbursed at the rate established by CAUL-CBUA ~~\$0.38/km~~;

b. ground transportation to and from airport in home city and meeting location: members will be reimbursed up to and not exceeding the cost of a bus trip or equivalent transportation to and from the airport;

c. one night's accommodations: members will be reimbursed for one night's accommodation based on double occupancy at an economy hotel selected by the secretary or local arrangements representative;

d. meals for one day - members will be reimbursed for costs of three meals. Any meals which are concurrent with business meetings are covered under group expenses.

- Breakfast \$8.00
- Lunch \$10.00
- Dinner \$24.00

K. Rose noted that this change was to introduce a more responsive rate and have it associated with other associations, i.e. CAUL-CBUA which bases its rate on ISI. The current rate for these associations is \$0.40/km.

MOTION: K. Rose moved to accept the changes in the Executive Travel policy contained in the Procedures manual. Tanja Harrison seconded the motion. Motion carried.

31. Resolutions – VP President-Elect

There were 2 resolutions presented.

Resolution 1: Conference Courtesy Resolution

Be it resolved that APLA extends its appreciation to members of the Fredericton conference organizing committee, the speakers, exhibitors, sponsors and all who have contributed to the success of the conference.

Qu'il soit résolu que l'APLA exprime son appréciation et sa reconnaissance aux membres du comité organisateur du congrès de Fredericton, aux conférencières et conférenciers, aux exposants, ainsi qu'à tous ceux et celles qui ont contribué au succès du congrès.

MOTION: Moved by K. Rose; seconded by B. Smith. Motion carried.

Resolution 2: APLA Event Code of Conduct, Reminder:

Whereas the Atlantic Provinces Library Association (APLA) holds a conference, several business meetings, and may host or sponsor other events annually;

And, whereas APLA values an equitable, fair, and respectful forum for conducting business, offering professional development, socializing, and the discussion of ideas;

And, Whereas APLA does not tolerate harassment, discrimination, or disrespectful behaviour towards its members or guests at any of the aforementioned events;

Be it resolved that APLA reaffirm our adoption the Event Code of Conduct approved by the APLA Executive and adopted by the 2017 Conference Planning Committee.

Code de conduite de l'APLA, rappel:

Attendu que l'Atlantic Provinces Library Association (APLA) tient une conférence, organise plusieurs réunions d'affaires et peut accueillir ou commanditer d'autres évènements sur une base annuelle;

Et, considérant que l'APLA valorise un forum équitable et respectueux pour mener des affaires, offre du développement professionnel, de la socialisation et des échanges d'idées;

Et, attendu que l'APLA ne tolère pas de harcèlement, de discrimination ou de comportement irrespectueux envers ses membres ou invité(e)s à l'un des évènements susmentionnés;

Il est résolu que l'APLA reconduise son Code de conduite tel qu'approuvé par l'exécutif de l'APLA et adopté par le comité de planification de la conférence de 2017.

MOTION: Moved by K. Rose; seconded by P. Doucette. Motion carried.

32. Inauguration of Incoming President

Kathryn Rose welcomed Patricia Doucette as the incoming president.

33. Adjournment

P. Doucette motioned the adjournment of the meeting at 1:28 pm. M. Neilson seconded the motion.

Respectfully submitted by Becky Smith

Appendix A: Standing Orders

Recommendation to Change a Standing Order 5.05

Existing Standing Order: 5.05 Bulletin Management Board

5.05 Bulletin Management Board

Membership: The conveners shall be the Co-Editors. The members shall be the Co-Editors of the Bulletin, Communications, and Public Relations Committee Convener(s) and the Provincial Vice-Presidents.

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 - format
 - adequacy of distribution
 - to solicit material for inclusion in the APLA Bulletin
 - to recommend to the Executive the appointment of the Co-Editors of the Bulletin with the terms being staggered so at least one Co-Editor has a year of experience.
-

Recommended wording change to Standing Order 5.05

5.05 Bulletin Management ~~Committee~~Board

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 - format
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- to solicit material for inclusion in the APLA Bulletin.
- to recommend to the Executive the appointment of the Co-Editors of the Bulletin with the term being staggered so at least one Co-Editor has a year of experience.

Respectfully submitted by Kathryn Rose, President: May 7, 2018

Recommendation to Change a Standing Order 6.03

Existing Standing Order: 6.03 Communications and Public Relations Committee

6.03 Communications and Public Relations Committee

Membership: The convener shall be appointed by the Committee on Committees and Interest Groups for a two-year term. Membership shall include the following: APLA President, APLA listserv postmaster, Vice- President for Membership, Co-editors of the APLA Bulletin, webpage editor, and convener of the Francophone Interest Group. The committee may include other members.

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- to edit the APLA Membership Directory
- to assist the Bulletin Management Board as necessary in order to ensure the continuance of the APLA Bulletin as the publication of the Association
- to organize a session at each annual conference to increase the visibility of the committee and communication among APLA members
- [to provide at least one topical article a year on its activities, to be published in the APLA Bulletin](#)

Recommended wording change to Standing Order 6.03

6.03 Communications and Public Relations Committee

Membership: The convener shall be appointed by the Committee on Committees and Interest Groups for a two-year term. Membership shall include the following: [Communications Coordinator \(convenor\)](#), APLA President, APLA listserv postmaster, Vice- President for Membership, Co-editors of the APLA Bulletin, [and](#) webpage editor and convener of the Francophone Interest Group. The committee may include other members.

Terms of reference:

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- [to provide at least one topical article a year on its activities, to be published in the APLA Bulletin](#)

Respectfully Submitted by Kathryn Rose, President: May 7, 2018

Recommendation to Change a Standing Order 8.02

Existing Standing Order: 8.02 APLA Bulletin and other publications

Standing Order 8: APLA Bulletin and other publications

8.01 All publications, proceedings, and communications emanating from APLA shall be expressed using respectful language.

8.02 The format of the APLA Bulletin shall be determined by the Bulletin Management Board; the frequency shall be 4 times a year; the contents shall include, but are not limited to, news, articles, items of regional interest and book and media reviews; and for the benefit of serials librarians everywhere the APLA Bulletin shall not change its title.

8.03 The minutes of the previous ordinary general meeting and reports from committees, interest groups and Executive members for the current year shall be published in the pre-conference issue of the APLA Bulletin and the resolutions from ordinary general meetings shall be published in the APLA Bulletin following the meeting.

Recommended wording change to Standing Order 8.02

Standing Order 8: APLA Bulletin and other publications

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8.02 The format of the APLA Bulletin shall be determined by the Bulletin Management [Committee](#) Board the frequency shall be 4 times a year; the contents shall include, but are not limited to, news, articles, items of regional interest and book and media reviews;. [F](#)for the benefit of serials librarians [everywhere](#), the APLA Bulletin shall not change its title. [The Bulletin follows a set template which includes headers and footers containing Volume, Issue, and ISSN. Also, each submission follows template guidelines including font and colors for: The section to which the submission belongs, the title of the article, author and his or her affiliation, and the submission itself.](#)

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Respectfully Submitted by Kathryn Rose, President: May 7, 2018

Executive Reports

President

A verbal report will be shared at the OGM.

Past President

Submitted by: Kathryn Rose

Dear Colleagues,

This report provides an overview of the activities of the Past-President for 2018-19.

I would like to thank all of the members of the association that I have had the pleasure of working with over the past three years. Promoting librarianship and library workers across the region and country is important work. Luckily, our association is brimming with dynamic and dedicated individuals. I continue to be amazed by the creativity and ingenuity of our colleagues, as they strive towards creating and upholding their libraries as community and civic spaces. It's been my honour to work with the APLA Membership and Executive.

Sincerely,
Kathryn Rose

APLA Procedures Manual: The Procedures Manual was updated to reflect the changes made to the Standing Orders at the 2018 OGM. Changes have been ongoing, and the most recent version uploaded in May 2019.

APLA Standing Orders: The Standing Orders were also updated following the 2018 OGM. These changes were recommended by previous Past President, Suzanne van den Hoogen. While put to the membership in 2018, Standing Order 6.03 did not progress past the OGM, and will be put forward at the 2019 OGM.

APLA Merit Award: The nomination floor for the APLA Merit Award opened October 2018, with messages to the listserv and announcements in the Bulletin. Several reminders were also sent periodically. There were three applications. A small subcommittee of the Executive created a shortlist and submitted our recommendation to the Executive for discussion. The winner will be presented with this award at the Merit Award banquet June 7th, in St. John's, NL.

APLA Nominations Committee: The APLA Nominations Committee normally consists of the APLA Past President and any exiting APLA Executive members. This year, this was a sizeable number of individuals, so a smaller working group conducted the work of the committee. Membership including: Kathryn Rose (Past President), Bill Slauenwhite (VP-Nova Scotia), and Kate Shore (VP-Newfoundland and Labrador). A

call for nominations was sent early January 2019, and reminders followed. The deadline was February 28th, 2019.

A large number of vacancies were identified, but the Committee was able to put forward a full slate due to our memberships' enthusiasm and willingness to participate in the Association's activities. The Executive slate for the 2019-2020 year is as follows:

- VP President-Elect - Ann Smith
- Treasurer - Terri Winchcombe
- VP New Brunswick - Ruth Cox
- VP Nova Scotia - Cate Carlyle
- VP Newfoundland and Labrador - Andrew Wood
- VP Membership - Erin Alcock
- Communications - Courtney Pyrke
- Conference Coordinator - Maggie Neilson (Acadia)

APLA Executive Handbooks: The APLA Executive Handbooks were updated to reflect changes to Standing Orders passed at the 2018 OGM.

CODE Grow a Library Committee: Burt Award for First Nations, Métis and Inuit Literature: APLA will continue to support this award that recognized excellence in First Nations, Métis, and Inuit literature. Last year in Fredericton, the membership raised \$1500 coming within \$500 of our goal. We will have buttons and stickers to sell in St. John's, in an effort to reach beyond our previous donations of \$1500.

VP, President Elect

Submitted by: Trecia Schell

The Partnership

Two Partnership meetings were hosted by the Ontario Library Association, held in Toronto in mid-August 2018, and also late January 2019 (prior to the OLA SuperConference). Both Patricia and I attended. Both meetings were informative, and the roundtable sharing yielded much news of library association activities across the county. The *Partnership Journal* has continued to evolve, with a more accessible format and broader content, the extension of the *Perkopolis* membership awards program to the membership of member associations is going well, the *Education Institute* is rebuilding, and the demand for the services of the *Partnership JobBoard* continues to grow.

Updates were also given by the *Canadian Federation of Library Associations – La Fédération canadienne des associations de bibliothèques* (CFLA-FCAB), and also ASTED, which as of January 2019 has also evolved to a federation model and is *La Fédération des Milieux Documentaires* (FMD). The summer meeting was also offered an afternoon workshop of professional development.

In early April, a request for ILLO (interlibrary loan) information was received from Shelagh Paterson, with OLA (in response to the 50% budget cut by the Ontario government to SOLS & NOLS – that caused the suspension of the ILLO service). The VPs Provincial provided information about interlibrary loan services from their provinces, and the information was shared with the Ontario Library Association.

APLA Committees & Interest Groups

APLA Committees & Interest Groups (2018-2019)	Chair/Convener
<i>Executive Committees</i>	
APLA Bulletin	Marc Harper
Carin Alma E. Somers Scholarship	Trecia Schell
Aims & Objectives	Trecia Schell
Finance	Patricia Doucette, Maggie Neilson
Membership	Carolyn Delorey
Nominations & Elections	Kathryn Rose
Website	Margaret Vail
<i>Standing Committees</i>	
Memorial Award	Kate Stewart
Communications & PR	Kristel Fleuren-Hunter
Resolutions	Kathryn Rose
Continuing Education	Patricia Doucette
Grow-a-Library	Kathryn Rose
Advocacy	Louise White
<i>Interest Groups</i>	
Information Literacy Library Technicians	Amanda Horsman Karen Darby
<i>Other</i>	
Merit Award	Kathryn Rose
Games @Library	Jennifer Devlin
Advocacy Award	Mathieu Lanteigne
APLA Archives	Jennifer Richards

APLA Committees & Interest Groups (2018-2019)	Chair/Convener
Annual Conference <ul style="list-style-type: none"> • 2019 – St. Johns, NL • 2020 – Wolfville, NS 	Kate Shore Maggie Neilson

APLA Committee on Aims & Objectives

A Virtual meeting was held on Wednesday January 23, 2019. Report filed separately.

Games at the Library

Many thanks to Juanita Lewis, for convener the Games committee for several years, and this year she indicated that she would like to mentor a new convener. We're pleased to have Jennifer Devlin, from the NSCC Ivany Campus Library join us as the new Convenor – and to see the continuation of a very successful program.

Memorial Award

We were contacted by the current convener, Kate Stewart, who indicated that the terms of office were up for New Brunswick and Prince Edward Island. And we are pleased to report, our VPs Provincial for NB and for PEI recommended two new members to the Memorial Award Committee. Ms. Stewart reports a successful year, with several well deserving candidate applications.

Interest Groups

There are currently two interest groups listed, Amanda Horsman is the Convenor of the Information Literacy IG, and Karen Darby is the Convenor of the Library Technicians IG.

Finance Committee

Several conversations were held via email, regarding the surplus of the 2018 APLA Conference (which has been reinvested as per the Standing Order 3.15). I have attended two consultations with the Treasurer, with our banking/financial advisor, Jonathon Crotty. The Treasurer has prepared a draft budget to be presented at the Spring meeting.

Membership Committee

No meetings were held this year. And deepest gratitude extended to Carolyn Delorey, our current VP Membership, for her many hours on our behalf. Carolyn has indicated that she will be retiring from the committee this year, and the VP-Membership was added to the Nominations slate this year. In addition, a discussion was had at the Winter & Spring Executive meetings – to discuss ways of automating some of the paperwork requirements of the Membership convener, in conjunction with new website hosting and software.

Website Committee

Due to ongoing issues with the current webserver, and website software, the convener of the committee, Margaret Vail, has investigated some new options and prepared a report that was shared at the Spring Executive meeting, and approved by the Board. In addition, the new website software will assist with automating the issuing of notices for Membership registrations and renewals.

Resolution Committee

Kathryn Rose has received one resolution at the moment, and this has forwarded it to the Secretary. The committee sits during the OGM.

Carin Alma E. Somers Scholarship Trust Fund Committee

A notice of the scholarship was posted in the APLA Bulletin, as advised in the Standing Orders & Procedures, and email notices forwarded to the library schools across Canada. Information and application forms were updated on the APLA website.

Two expressions of interest were received, although only one completed application was received. The application was reviewed by the VPs – Provincial, and a recommendation was made. The APLA Board was advised of the successful candidate.

First Timer's Conference Grant

The notice was included in the Bulletin, conference announcements and also posted on the APLA Website. One application was received, just past the application deadline. The Finance Committee reviewed the application, and a recommendation was made. The APLA Board was advised of the successful candidate.

Advocacy Committee

In early April 2019, a letter was prepared by Louise White, recognizing the support school libraries in the Newfoundland government's upcoming budget, and was submitted to the provincial department of Education.

In addition, we supported the Ontario Library Association's request for information about the impact of Interlibrary Loans Services in other provinces by providing information gathered by the VP provincial, for New Brunswick, Nova Scotia and Newfoundland – in their advocacy effort to restore the recently cut funding to public libraries by the provincial government (that has led to the cancellation of their ILLS).

VP Membership

Submitted by: Carolyn DeLorey

Membership Summary

As of April 29, 2019, our **active membership** totals **310**. This is a decrease of 10 members since the annual membership report of April 2018. Memberships remain in good standing for 3 months after expiry. The active membership includes 39 memberships that have expired within the last 3 months.

Membership Statistics as of April 29, 2019

Active Membership: 310

Active Members by Province

The total membership has decreased from last year, but it has remained consistent with previous three years. NL was the only province to increase memberships, which may be due to the conference being held in St. John's this year.

Active Members by Province					
	2019	2018	2017	2016	2015
NB	78	84	65	69	88
NL	46	37	44	42	42
NS	147	154	149	186	186
PE	15	22	19	16	16
Other	24	23	20	26	31
Total	310	320	297	339	363

Active Institutional Members by Province

Our total number of institutional memberships is 37; this is up by 10 from last year. An email campaign to all past institutional members in May 2018 resulted in renewals from some long-expired institutional members. Fifteen institutional memberships are complimentary, thus do not generate any funds. All eight of the institutional memberships from other provinces fall into this category.

Institutional Members by Province					
	2019	2018	2017	2016	2015
NB	3	2	3	4	6
NL	3	2	3	2	1
NS	21	13	19	19	13
PE	2	2	2	1	2
Other	8	8	8	9	1

Active Joint Memberships

Our total number of joint memberships remains the same as last year. An increase of 10 NLLA joint memberships was balanced by a decrease in NB and NS. APLNB has been inactive this past year and a decision was made in February 2019 to suspend this joint membership option. The 18 APLA/APLNB memberships below had been renewed prior to this decision.

Active Joint Memberships					
	2019	2018	2017	2016	2015
APLA/APLNB	18	22	21	24	18
APLA/NLLA	33	23	30	26	26
APLA/NSLA	53	59	43	41	39
APLA/NSALT	0	0	2	1	3

Active Joint Memberships					
Total	104	104	96	92	86

New Members by Province

New members for 2018 are those who joined between May 2018 and April 2019. Despite the fact that new members continue to join each year, our total membership numbers do not increase each year.

New Members by Province					
	2019	2018	2017	2016	2015
NB	7	10	5	5	12
NL	8	3	7	2	11
NS	32	30	31	12	46
PE	0	4	3	3	1
Other	7	4	4	0	11
Total	54	47	50	22	81

Membership Comparison by Type

The *complimentary* memberships include 1 personal and 15 institutional. The category of *personal* includes librarian, library support staff, unwaged, retired, and trustee; *student* was included in the *personal* count prior to 2017. In 2017, we began counting students separately to distinguish between paying and non-paying personal memberships.

Membership by Type					
	April 2019	April 2018	April 2017	April 2016	April 2015
Complimentary	16	16	15	17	16
Institutional	22	13	20	20	23
Joint	104	104	96	92	86
Lifetime	43	41	42	40	40
Personal	93	107	105	171	198
Student	32	38	32		

Other Business

Membership Renewal Reminders

Since the February 2019 report, 57 renewal reminders have been sent out to all members whose memberships had expiry dates from February to April 2019. Names were sent to the VP Provinces, who contacted the members directly. Of those 59 members who received reminders, 12 have renewed their membership. One member purchased a lifetime membership. Additionally, the VP Membership sent out two reminders to institutional members, resulting in one renewal.

Treasurer

Submitted by: Maggie Neilson

Please find below the report of the Financial Examiner, Peter Glenister, for the period 1 April 2018 to 31 March 2019. The Atlantic Provinces Library Association remained in good financial standing for this period. As of March 31, 2019, our chequing account had \$8,702.78 our savings account had \$61,220.20 and our PayPal account had \$0.00 (transferred to savings account). The VISA bill carried a balance of \$2.25.

The 2018 APLA conference generated a revenue of \$11, 920.77. As per article 3.15 of the APLA Standing Orders, 50% of the revenue from the conference (\$5960.39) is returned to the general revenue, while

the remaining 50% (\$5960.39) can be allocated to the Memorial Award, the First Timers Award, or back into the general revenue. Allocation of conference revenue funds was discussed at the APLA Executive meeting on February 28, 2019, and it was the will of the Executive to divide 50% of the conference revenue into thirds. On April 25th, 2019, \$1986.80 was reinvested in both the Memorial Award fund and the First Timer's Award fund. The remaining third (\$1986.80) was kept in the savings account as general revenue as per the Standing Orders article mentioned above. These investments will be reflected in the 2019-2020 financial year.

VP New Brunswick

Submitted by: Courtney Pyrke

Membership Renewal

I have been working to reach out to members whose memberships are due to be renewed as needed throughout the year. I have also made efforts to share information about our membership within my network. This includes trying to reach out to the library staff located at the University of New Brunswick (Saint John campus), Horizon Health Network, and New Brunswick Public Library Service.

APLA Bulletin

I have been encouraging individuals and organizations to share information to be added to the *APLA Bulletin* and I have worked to provide content for publication in the *Bulletin*.

APLA Surveys

This past winter, I worked with Patricia Doucette and Trecia Schell to create membership surveys regarding how APLA communicates with its members, as well as APLA's goals.

VP Newfoundland & Labrador

Submitted by: Kate Shore

I took over for Amanda Tiller-Hackett in Fall 2018 and have since resumed her duties. These include; membership renewals, APLA Bulletin submissions, attending NLLA meetings and APLA Subcommittees

Membership Renewals

During my time as APLA VL for NL, I sent membership renewal reminders as needed as well as a coordinated membership drive with the Director of Membership NLLA ahead of the spring conferences to various listservs regarding renewing/joining APLA and NLLA.

APLA Bulletin

I submitted Newfoundland and Labrador Libraries update for each *APLA Bulletin* edition since the beginning of my term (often in collaboration with Kristine Power, Communications Coordinator at the Queen Elizabeth II Library, MUN and Susan Prior, NLPL). I regularly encouraged others to submit, as well.

NLLA News

The NLLA is celebrating its 50th anniversary this year. To celebrate, this year the association held a 2-day (free for current members) conference on April 29-May 30, 2019. This year, we had an amazing array of speakers from all types of libraries in the province, as well as a special Past-Presidents reception celebrated the past 50 years of NLLA.

The NLLA had created an ad-hoc committee regarding the NLPL Future State plan. The work of the committee was very important, and a motion was put forward to create a standing advocacy committee to deal with all matters related to libraries in the province and beyond. The motion passed at the Spring GM, and the terms of reference will be completed for the Fall GM.

APLA Subcommittees

I have taken part in committee work since beginning, and recently have been active with Aims and Objectives Committee; Advocacy Committee; the APLA Nomination and Elections Committee; the APLA Merit Award Committee; the Carin Alma E. Somers Scholarship Selection Committee; and the APLA Advocacy Award Committee.

APLA Conference, 2019

The 2019 conference will be held in St. John's, NL at Emera innovation Exchange at the Signal Hill Campus, MUN, from June 5-8. For more details information please refer to the 2019 APLA Conference Committee Report further details.

VP Nova Scotia

Submitted by: Bill Slauenwhite

This is my final report as VP for Nova Scotia. I've had a great time in my second stint on the APLA Executive and know that I am leaving the duties in good hands with incoming VP Cate Carlyle.

I continued to send renewal reminders to members. I served on several APLA committees to recommend awards for this year. As a member of the APLA Executive Nominations Committee, I assisted in recruiting for the open positions on the Exec. I also participated in the Aims and Objectives Committee.

I also helped gather information regarding ILL practices in Nova Scotia libraries to assist the Partnership in addressing the proposed funding cuts to two inter-library loan networks in Ontario.

VP Prince Edward Island

Submitted by: Beth Clinton

Memberships

PEI members whose memberships have expired were contacted with a friendly reminder to renew their memberships. Some assistance was necessary to navigate the online membership form.

APLA Bulletin

A submission for the Public Library Service was submitted for the latest *APLA Bulletin*. Colleagues from all library fields (i.e. academic, public and special) will be contacted regarding submissions for inclusion in future editions.

Vice President, Prince Edward Island

I took the position of VP, Prince Edward Island in March 2019 and am still orienting myself to the duties and responsibilities but am looking forward to representing PEI and APLA.

Bulletin Co-Editors

Submitted by: Marc Harper and Kathryn Rose

The *Bulletin* editors thank everyone who submitted news stories this year. It has been great reading about the creative initiatives and exciting activities at libraries in Atlantic Canada.

Editors

Kathryn Rose has been technical editor since late 2018 as she took over when MaryDale Taylor stepped down. Marc Harper has kept his position as content editor which he began in October 2016.

Archived Content

In May 2019, we saw the culmination of our long-term project of migrating almost a century worth of APLA Bulletins in one place. Issues from 1928 until today are now housed on Open Journal Systems (OJS) [here](#). This was truly a team effort as Bulletin editors worked closely with the OJS team at Acadia University to store archived content in one place. This, in conjunction with last year's decision to make each issue available in one big PDF, makes our *Bulletin* easier than ever to access and more user-friendly to read.

Provincial VPs

The Summer issue of the *APLA Bulletin* (scheduled for August) will be released with the help of four new provincial VPs. These VPs play an important role in each publication as they make contacts within their provinces and make sure representatives from all institutions are aware that an issue is coming up so no potential submissions go unwritten.

Outgoing and incoming provincial VPs are:

	Outgoing	Incoming
New Brunswick	Courtney Pyrke	Ruth Cox
Newfoundland and Labrador	Kate Shore	Andrew Wood
Nova Scotia	Bill Slauenwhite	Cate Carlyle
Prince Edward Island	Jennifer Howard	Beth Clinton

Communications Coordinator

Submitted by: Kristel Fleuren-Hunter

Listserv

- Moderation of the APLA listserv including sharing items of interest and approving pending posts.
- Adding/removing members, updating email addresses.

Social Media

Post items as required. Create an image of news items so they can be posted on Instagram. The graphics and media blurbs provided by the Education Institute coordinator are very helpful and it is easy to keep social media updated on EI webinar offerings.

- **Instagram (APLAgam):** Share relevant images and use Canva to create images of news items so that they can be shared. We currently have 110 followers. Submissions of photos are always welcome and encouraged.
- **Twitter (@APLAcontact):** Post and retweet relevant and interesting items. We currently have 813 followers.
- **Facebook:** Post and share relevant and interesting items. We currently have 306 members of the APLA Facebook group. All members are able to post on the page.

This is my final report as Communications Coordinator and I will be transferring all of the information over to Courtney Pyrke.

Webmaster

Submitted by: Margaret Vail

Webmaster Activities in 2018/2019

- Website updates as requested by the other executive members and committee leaders
- Update and maintain security patches on the Drupal website

- Investigated options for a new website, hosting company, and membership management software. Presented the options to the APLA Executive at the Winter 2019 meeting
- Created permanent email accounts for all executive members to aid in continuance planning. All email accounts are hosted for free through a grandfathered google for my business account
- Created membership ID's for each member that were submitted to partnership to allow our members to take advantage of benefits
- Assisted with technical issues on OJS related to the *APLA Bulletin*

Plans for 2019/2020

- Develop new website
- Implement membership management software

APLA Committee Reports

Advocacy Committee

Submitted by: Louise White, Convenor

The APLA Advocacy Committee is comprised of the provincial Vice Presidents and a convener named from the membership. Its purpose is to be alert to issues of concern to libraries of all types and prepare public statements and campaigns on behalf of the Association.

ACTIVITIES

The Committee continues to keep close watch on developments related to the Newfoundland & Labrador Public Library (NLPL). Following public protest by the community, the Newfoundland & Labrador Library Association, APLA as well as other provincial and national library associations, the provincial government halted the proposed closure of half the library branches in the system. This alarming proposal had been put forward as a means to meet 2016 budget reductions. The government subsequently commissioned Ernst and Young LLP (EY) to conduct an organizational review of NLPL. The report titled, *Organizational and Service Review of the Newfoundland and Labrador Public Library System* was completed in May 2017. It made 18 recommendations which then formed the basis upon which the Provincial Information and Library Resources Board (PILRB) developed its Future State Plan which was published March 31, 2018. APLA supported the Board's request for a 1.7M increase for the 2019/20 fiscal year to implement phase one of the Plan in a letter to the relevant Minister which can be found on the Advocacy page of the Association website. To date, only a steady state allocation has been made in a provisional budget, the fate of which depends on the outcome of the upcoming election.

In the letter mentioned above, APLA commend the NL government for its allocation of an additional \$500,000 to establish library learning commons in 40 Kindergarten to Grade 6 schools in the province. Attendees of the NLLA annual conference learned about the pilot project which led to this positive development in the session *Growing Kids Who Can Change the Game: The School Library Learning Commons Movement in Newfoundland and Labrador* presented by teacher librarian Leigh Borden.

The Committee is also preparing responses to two less encouraging developments, one in the region and one in Ontario. The New Brunswick Public Library has incurred a 2% reduction in its budget this year. As the Association letter writing campaign demonstrating the value of libraries moves into New Brunswick this year, the impact of this decrease will be addressed. As the Ontario Library Association added its voice to the outcry concerning the proposal to close NL public libraries, APLA will support OLA in its efforts to address the recent budget cuts to Southern Ontario Library Service (SOLS) and Ontario Library Service North (OLS-North). These centralized services provide collaborative resource purchasing and sharing as well as staff training. OLS-North is pivotal to the coordination of public libraries in First Nations communities.

A decision on the 2019 Advocacy Award winner has been forwarded to the Executive for announcement via the Association listserv and website and presentation at the APLA annual conference to be held in St. John's, NL in June. Granting this award is always a rewarding task as doing so provides an opportunity for the members of the Association to celebrate the promotion of libraries, advocacy and outreach.

Aims and Objectives Committee

Submitted by: Trecia Schell, Convenor

From the 2018 Spring meeting, we received a note from Juanita Lewis, that she wished to retire from the APLA @Games Committee, and we were tasked with finding a new Convenor. An email notice was crafted and shared, and we're pleased to welcome Jennifer Devlin as the new convener.

A virtual meeting was held Wednesday January 23, 2019 - several items were included on the agenda for discussion as points of action from the 2018 Fall Executive meeting, such as filling two vacancies on the Memorial Award committee (for PEI and NB), the concern over the lack of communication from APLNB and APLA's ability to process joint memberships effectively, and developing a survey tool to engage membership in reviewing the association's mandate, mission, aims and objectives (to ensure relevancy) for feedback prior to the OGM. A second survey for evaluating member satisfaction with the association, and its services will be offered at a later date. (We also discussed the importance of sharing communications in both official languages, and recognized that to do so, we may need to arrange for French translation support.) In addition, the Nominations Committee shared that nominations were going well, and it was also mentioned that provincial library associations and APLA struggle to find members to serve on their boards from NB, PEI and NFLD & Labrador – particularly from the public library sector. The Conference committee also shared a quick update that plans were going well.

The updates and ongoing activities of the A&O committee were shared with the Executive at the Winter meeting in February. The survey was launched in March and completed at the end of April. A prize draw was held for survey participants who wished to enter the draw for a 25\$ gift certificate from COLES/Chapters/Indigo – and the winner was contacted via email. The President and VP - New Brunswick have had contact with the former executive of the APLNB.

In early April, the A & O committee members assisted with the information request about Interlibrary Loan Services in their regions, for the Ontario Library Association's advocacy campaign. And in April and May, the A & O committee assisted with the review of the Merit Award, the approval of the recommendation of the recipient of the Memorial Award, and the evaluation and awarding of the Carin Somers Scholarship.

Conference Committee

Submitted by: Kate Shore, VP Newfoundland & Labrador

Preparations for the APLA 2019 Conference <https://apla2019.wordpress.com/> being held in St. John's, NL at the newly opened Emera Innovation Centre at the Signal Hill Campus of Memorial University of Newfoundland, June 5-8, are well under way.

This year we have a spectacular schedule which includes over 60 speakers for pre-conference events, long presentations and lightning rounds. All schedule information can be found online at <https://apla2019.sched.com/>.

The 2019 Exhibition Hall will be centrally located in the main conference Hall and will include 26 exhibitors, as well as featuring the Store in a Box table for conference attendees.

Our opening Keynote Speaker is Ashley Glassburn - a Presidential Indigenous Peoples Scholar and assistant professor of women's and gender studies at the University of Windsor.

Our Closing Keynote Speaker is Kelly Brownbill who will be speaking on Ensuring Authentic Indigenous Content. Ms. Brownbill is a member of the Flat Bay community of the Mi'kmaq Nation in Newfoundland, and of the Three Fires Midewin Lodge.

We have a block of hotel rooms booked at the Marriott Hotel and at Memorial University residence – for more information visit <https://apla2019.wordpress.com/accommodations/>. There will be a regularly scheduled shuttle service offered by Memorial University between the residence and Signal Hill, as well as for the Awards reception when the shuttle is not available.

The opening reception will be held at the Emera Innovation Centre on June 5 and will feature a performance by Eastern Owl - an Indigenous led All Nations Women's Drum group based in St John's NL.

The Merit Awards Reception will be held on June 7 at Admiral's Green and will feature music by "Ted Dancin" – a local cover band. It should be lots of fun!

We are on track to having an exciting and informative conference - we look forward to seeing everyone there.

Conference Planning Committee Members:

Alison Ambi, MUN

Emily Blackmore, NLPL

Leigha Chaisson-Locke, NLPL

Catherine Lawton, MUN

Ryan Lewis, MUN

Mark McCumber, NLPL

Kathryn Rose, MUN

Kate Shore, MUN

Becky Smith, MUN

Amanda Tiller-Hackett, MUN

Games @ the Library

Submitted by: Jennifer Devlin

The 2018 Games @ the Library Week was a success!

The 2018 Games @ the Library Week was a success! Games @ the Library week was held from Sunday, October 21 through to Saturday, October 27 inclusively. A budget of \$175 was established for the event. The prize was a Samsung Galaxy Tablet E-Lite which was won by Sady MacKinnon at La Médiathèque Père-Louis-Lamontagne. A total of 460 ballots were received from 31 different libraries with a total of 451 participants. Thank you to all involved!

Carin Alma E. Somers Scholarship Trust Committee

Submitted by: Trecia Schell

The notices for applications to the Carin Alma E. Somers Scholarship award were posted in the 2018 Fall and 2019 Winter editions of the APLA Bulletin. The online application forms, and webpage information was update with the current contact information. An email notice was sent to all the library schools in Canada, in December 2018, January 2019 and again in late February/early March prior to the deadline at the end of March 2019.

Two expressions of interest were received during that time period, although it was a third candidate that submitted a completed application. The committee reviewed the completed application, and it was agreed that the candidate was an excellent recommendation. We are pleased to be able to award the 2019 Carin Alma E. Somers Scholarship to Ms. Renee Belliveau from Moncton, New Brunswick to begin her studies at the University of Toronto's iSchool in the fall of 2019. Ms. Belliveau is unable to join us at the 2019 Conference, but she sends her great appreciation for the support of her academic and professional endeavors – and looks forward to joining us at a future APLA conference.

The Treasurer has followed up with Ms. Belliveau on the financial arrangements for receiving the award, and the Secretary with sending a certificate in recognition of receiving the award. The APLA Board has been informed, and the VP Membership shall follow-up with the awarding of the 1-year membership.

APLA Memorial Award Committee

Submitted by: Kate Stewart, Convenor

Committee Members: Kate Stewart (Convenor – Saint Mary's University), Sarah Gladwell (New Brunswick Public Libraries), Alison Black (Halifax Public Libraries), Trina O'Brien Leggott (Prince Edward Island), Vicki Murphy (Newfoundland Public Libraries)

The APLA Memorial Award supports the projects of members who wish to contribute to their professional development and to the library profession as a whole, through research, study, or other appropriate endeavour. This year, the award will be given to Patricia McCormick, Deputy Chief Librarian of the Eastern Counties Regional Library in Nova Scotia. Ms. McCormick requires financial assistance to fund a trip to Denmark to tour several Open Public Libraries and meet with experts in the set-up and operation of Open Libraries. Open Library technology delivers customized, on-demand service to its users, providing expanded access to library resources. Eastern Counties Regional Library is launching a pilot project implementing the first Open Library in Nova Scotia. The committee found Ms. McCormick's

application well-presented and detailed. We are pleased to be able to support research on this timely topic, as it has the potential to profoundly affect services of public libraries in Nova Scotia, specifically in rural areas. We look forward to Ms. McCormick sharing her research findings in the APLA Bulletin upon completion of her research. The value of the award for this year is not yet determined at the time of writing.

I would like to thank the members of the committee for their participation and thoughtful contributions.

Educational Institution Reports

Dalhousie School of Information Management

Submitted by: Sandra Toze, School of Information Management Director

Greetings from the School of Information Management (SIM)

This past year was a year of successful events, milestones and change within SIM. The School has been busy implementing our Strategic Priorities, preparing our self-study for our ALA External Review panel who will be visiting Dalhousie this Fall (September 30th – October 1st), and connecting with our communities. Below are the highlights from our past year, focusing on our activities related to our Strategic Priorities, Program Updates, Research Highlights, Faculty Updates, Administrative Updates, our Students, our Alumni, and SIM 50.

Strategic Priorities

1. **Grow Programs and Advance Information Management Education:** SIM met our enrolments targets for most of our programs this year. We continue to work on increasing our numbers in our MIM program. We are finalizing plans for Continuing Education modules (Research Data Management and Community Led Services). We are very pleased to announce we will have a new student award this spring. The Council of Nova Scotia Archives has initiated an award to the graduating student who, in the opinion of faculty, shows the most promise and interest in the archival profession, both in and outside the classroom. Our APLA award winner will be announced at Convocation on June 1st.
2. **Strengthen Research Impact:** SIM will be announcing a new tenure track hire and has been working to increase our scholarly output and impact, as highlighted below. Since our last accreditation, SIM has doubled our grant funding.
3. **Engage with Community:** SIM is excited to continue its partnerships with Library and Archives Canada, the Province of Nova Scotia, Treasury Board of Canada, ARMA, Dalhousie Libraries, our other Academic library partners, Halifax Public Libraries, and Archives Nova Scotia on projects and research.
4. **Increase Diversity and Inclusion:** SIM's priorities include increasing the diversity of our prospective students, our faculty and staff, and embedding diversity and inclusion across the curriculum. Through Dal analytics, we now have tools to better track the diversity of our students. All hiring processes at Dalhousie include systematic strategies to increase the diversity in our applicant pool. Our Curriculum Committee is working with SIM Faculty to ensure Indigenous knowledge is embedded across courses. SIM is collaborating with other Library and Information Schools to create a set of competencies related to Indigenous knowledge.

Program Updates

After considering the topic for the past decade, SIM moved forward with a name change for or Master of Library and Information Studies (MLIS) degree – to a Master of Information (MI). The purpose of the name change is to: 1) Reflect more accurately the content of the program, and our program goals; 2. To be more inclusive of all the career options possible through the degree; 3. To enhance our ability to recruit students to the emerging areas of the profession including but not limited to: information governance, big data, open data, digital transformation, human centred design. This change reflects the transitions within the profession, the new emerging workplace opportunities centered around digital transformation, big data, open data, community engagement and human centred design, and mirrors changes in similar programs across North American. The MI will provide a broad umbrella under which the program can grow in multiple directions, continuing to support diverse professional communities including librarians, archivists, information managers, information architects, data managers and user design experts.

This is a change of name, not of the program content. Educating future librarians remains central to SIM. The MI, as our current process indicates, will continue to go through the ALA accreditation process, which remains as the key designation within the library field. As such the MI degree continues to be the appropriate credential for those seeking employment in libraries.

As confirmed on the ALA website:

“(t)he master’s degree in library and information studies is frequently referred to as the MLS; however, ALA-accredited degrees have various names such as Master of Information Studies, Master of Information, Master of Arts, Master of Librarianship, Master of Library and Information Studies, or Master of Science. The degree name is determined by the program. The Committee for Accreditation evaluates programs based on their adherence to the Standards for Accreditation of Master’s Programs in Library and Information Studies, not based on the name of the degree”

The Maritime Provinces Higher Education Council approved of the name change this spring. The new name will assist in recruiting students to the new emerging areas within the program, while satisfying the needs of students who are interested in an ALA accredited degree. Students who are currently in our program will be able to pick the degree name of their choice. This June will mark the time interested students will graduate with a Master of Information. We are currently working on a suite of certificates, including Archives, Librarianship, Data Management and Information Management and Policy to allow students to specialize within our general degree.

We are continuing with our evaluation of our curriculum in our Master of Information Management (MIM) program, and we will be making recommendations for change soon. The Bachelor of Management Program has implemented program changes based on its review, and SIM’s has launched a new major and a certificate within the program. Our Managing Data and Information (MD&I) Certificate will provide students with a broader understanding of how data can be used to address diverse, real-world problems in multiple sectors and disciplines. It will prepare students to use data to inform evidence-based decision making and provide a broader understanding of current trends of information

production. Students will understand the importance of information management in supporting decision-making and be prepared to effectively leverage information systems to meet business needs.

Research Highlights

The work of SIM students was highlighted at our annual Research Day on April 5th, with the following presentations.

- Curtis Martin (MMM): “It Feels Like Engaging with a Friend”: Using Interpersonal Communication Strategies to Encourage Science Conversations on Social Media
- Robin Parker (IDPhD): Where Research Skills and Knowledge Meet: Qualitative Case Study of a Systematic Review Course
- Jillian Pulsifer (MLIS): Systematic Review: Literature on the Science-Policy Interface in Marine Contexts
- Amy Lemoine (MLIS): Information Literacy Instruction for Undergraduate Students in Arts & Social Sciences
- Tobbi Dyer (MLIS): How Do Communities Make Decisions? Community decision-making in the context of natural resource management
- Pat Crysdale (MEC): Rethinking How Researchers Share Their Data
- Merran Carr-Wiggan (MLIS University of Alberta): “They told us it would scare us if we went online”: Libraries’ roles in serving the information needs of parents of children with serious health concerns
- Yan Chen (IDPhD): Using Machine Learning and Social Media Data to Understand Landscape Perceptions
- Kate Newhook (MLIS): The Role of Music in Linguistic and Cultural Knowledge
- Adrienne Colborne (MLIS): Skills for Open Data: Reports from a Workshop

SIM faculty are actively involved in a broad range of research. Below are selected highlights of our collective output this past year.

Allam, H., Bliemel, M., **Spiteri, L. F.**, & Blustein, J. (2019). Applying a 3-D hedonic concept of intrinsic motivation on the acceptance of social tagging tools: A theoretical model and empirical validation. *International Journal of Information Management*, 45:211-222.

Black, Fiona, Jennifer Grek Martin, and Bertrum MacDonald. “Geographic Information Systems [GIS] as a Book-History Research Tool”. *Oxford Research Encyclopedia of Literature*(forthcoming).

Brown, A., **Grek Martin, J.**, & **Howard V.** Shared reading for strengthened relationships among those experiencing maternal incarceration. *Library Quarterly*. (Forthcoming)

Colborne, Adrienne and **Michael Smit**. Disinformation risks to open data in the post-truth era: Perspectives on digital disinformation. *Journal of Data and Information Quality*, [In Revision}

MacDonald, Bertrum M., Suzuette S. Soomai, Peter G. Wells, James D. Ross, Lee Wilson, Rachael Cadman, Diana Castillo, Curtis Martin, and Simon Ryder-Burbidge. “The Science-Policy Interface for Managing Marine Ecosystems: Scientific Information Use in Coastal and Ocean Decision-Making.” Poster presented at the Open Science Symposium of the International Council for Exploration of the Seas (ICES) Working Group for the North Atlantic Regional Seas, Bedford Institute of Oceanography, Halifax, 30 April 2019.

Martin, Curtis and **Bertrum H. MacDonald**. “Using Interpersonal Communication Strategies to Engage Lay Audiences in Science Conversations on Social Media.” Poster accepted for presentation at the 2019 International Conference on Social Media and Society(#SMSociety), Toronto, 19-21 July 2019.

Roy, J, Sharaput, M & **Toze, S.**(2019). Smart Technologies, Digital Competencies and Workforce Development: An Examination of the Government of Canada’s Current and Future Capacities, *Public Administration Review*, Special Issue—Transformation of Government in the Era of Smart Technology (forthcoming)

Tourangeau, Wesley, Kate Sherren, Carlisle Kent, and **Bertrum H. MacDonald**. “Of Climate and Weather: Examining Canadian Farm and Livestock Organization Discourses from 2010 to 2015.” *Weather, Climate, and Society*, 11, no. 1 (2019): 95–111. Refereed. <https://doi.org/10.1175/WCAS-D-18-0028.1>

Faculty Member Updates

This is a time of change at SIM. Dr.’s Fiona Black, and Bertrum MacDonald are retiring from their roles as full-time faculty at SIM. Both Fiona and Bertrum, have had significant and long-lasting impact within the School, the Faculty and the University. We thank them for their expertise, their endless energy, support and mentoring, as well as their vision for the School, and commitment to our programs, students and alumni. We will not be losing them, both will remain as Adjunct professors with SIM, and Bertrum will be continuing for the next year, in a post-retirement position. We will be celebrating both of these exceptional academics at our SIM 50 celebrations this fall. Stay tuned.

The School congratulated Dr. Louise Spiteri, who was promoted to Professor. Dr. Vivian Howard has taken on the role of Interim Dean, for the Faculty of Management, and Dr. Mike Smit is the Associate Dean, Academic for the Faculty of Management. SIM will be announcing some additions to our SIM Faculty very soon.

Changes in our Administrative Team

SIM is also very sad to announce that JoAnn Watson, our Program Coordinator will be retiring from the school as of June 30th. JoAnn joined SIM in 2005 and has also had a tremendous impact within the School, the Faculty and our information communities. Her leadership with our Practicum program has been remarkable and has enabled all our students to have a customized experiential learning opportunity. Her strategic planning, and organizational skills will be greatly missed. We thank her for her outstanding work for the School. We are pleased to announce that Janet Music will be moving from the Dean's Suite in the Faculty, to assume JoAnn's position.

SIM Students

We were very pleased to welcome a strong and diverse class of 38 new students this fall. SIM's student also had a busy year, with over 6 lunch and learn sessions, tours, and a mentorship program planned by our School of Information Management Student Association (SIMAA). The Co-Chair for SIM this past year were Courtney Vienneau and Alison McLaughlin. They led a team that included Communications Chair: Emma Craig, Financial Chair: Brian Jenkins, Returning Academic Chair: Jen Hill, First Year Academic Chair: Dan Phillips, Returning Digital Publications Chair: Colleen Savage, First Year Digital Publications Chair: Robyn Nicholson, Returning Non-Academic Chair: Amy LeMoine, First Year Non-Academic Chair: Kira Chalupa, Special Projects Chair: Nicole Slipp.

SIM students, led by IWB Chair Cassandra Larose hosted their 13th annual Information Without Borders conference on February 12th, 2019. The theme chosen for this year was 'Access to Information', and activities included a keynote by Dr. Teresa Blankmeyer Burke who spoke on *Wood and Glass: Windows, Barriers, and Borders*. The urban geographer, Daniel Rotsztain gave the closing talk - *Distorted Cartographies*. Over 150 individuals attended the conference, an increase over the past year. Congratulations to all involved on an excellent conference.

SIM Alumni

SIM is fortunate to have strong and engaged alumni across the country. Our SIM Associated Alumni work closely with the school to plan events, and to recruit volunteers. SIM Alumni are a key part of our governance structure, playing roles in our Admissions, Curriculum, and Appointments, Promotion and Tenure committee. In addition to their usual events, this year SIMAA launched its first networking event for students from SIM and NSCC to meet professionals in the information management field, with focused activities to ensure real interactions. The event was planned by SIMAA Chair David MacDonald and was held in the Red Chamber in Province House on November 19, 2018. The event was very well attended by students and professionals.

It was exciting for SIM to honour one of our own, Dr. Fiona Black as the 2018 Dal SIM Outstanding Alumni Award winner at the Welcome Event hosted by SIMAA on September 27th.

SIM would like to both recognize and thank the following members of the SIMAA Executive:

Chair – David MacDonald, Vice Chair – Robyn Gray, Past Chair – Shelley McKibbin, Member at Large – Amy Lorencz, Program Convenor - Alicia Whidden, Nominations –Robyn Gray, Outstanding Alumni Award Selection – Fiona Black.

We would also like to thank our committee members for the past year, Marie DeYoung, who served on our Appointments, Promotion and Tenure Committee (APT), Joyce Thomson who served on our MLIS Admissions committee, and Hannah Steeves and Alison Black who were the alumni representatives on our Curriculum Committee.

SIM would also like to thank all of our Alumni for their continual support of our school and our programs. Many of you host our student for practicums, hire our students and are professional partners for our students. Your contributions are an essential part of our School and our programs.

Key Events and Lectures

Library and Archives Canada/Dalhousie Libraries/School of Information Management IM Symposium

The topic for this year's symposium was Indigenous Knowledge & Access. The event focused on the work and challenges of documenting and improving access to Indigenous knowledge. The day featured a keynote address by Elder Albert Marshall and Dr. Cheryl Bartlett, presentations from the Mi'kmawey Debert Cultural Centre, as well as the Beaton Institute. The event was very well attended, and a follow up symposium is being planned for next year.

Horrocks Lecture and Award Ceremony

Continuing with our focus on Indigenous issue, Camille Callison was chosen as this year's Horrocks Leadership Lecturer. Camille provided an inspiring talk on *Furthering Reconciliation by Honouring Indigenous Voices and Embedding Indigenous Protocols into Cultural Memory Institution Praxis*. Rachel Fry was awarded the Dalhousie-Horrocks National Leadership Fund.

Open Data Contest

This was the third year that SIM worked with the Province of Nova Scotia to host an Open Data Contest. The event saw an increase in participation – we had twenty-eight teams competing using Nova Scotia open data to create apps, models, visualizations, dashboards and more to address key issues in Nova Scotia including health care and environmental issues. The event was sponsored by the Government of Nova Scotia, Dalhousie Faculty of Management, ESRI, IBM and Socrata. See our blog [Inform](#) for more details.

Information Management Public Lecture Series

Information Management Lecture allows SIM to highlight the breadth of Information research, and to stimulate discussion and debate. We are happy to work collaboratively with our partners to bring leading researchers to Halifax, and to showcase our regional talent. We are actively planning our lectures for next year and would love your input. Send us your thoughts to sim@dal.ca.

APLA 2019 OGM Educational Institution Reports

Here is a list of the lecturers from this past year.

2019-2019 Lectures

- 1994 Called – It Wants its FOI Law Back: Things Nova Scotians Should Know About Their Right to Know (Janet Burt-Gerrans)
- Science and Policy: Should Scientific Information Have Pre-Eminence in Public Decision-Making? (Daniel Cressey, Megan Leslie, Jeffrey Hutchings, Richard Isnor)
- Science and the Public Sphere: What is Science Literacy and What is its Public Value? (Daniel Cressey, Linda Pannozzo, Shelley Denny, Karen Traversy)
- Paywall: The Business of Scholarship (film)
- Cybervetting and the Public Life of Social Media Data (Anatoliy Gruzd, Philip Mai)
- Scientists Talking to the Public: A One-Way Conversation? Exploring Engagement Strategies in Science Communication (Alexander Desire-Tesar, Curtis Martin)
- Fonts of Knowledge: Transitions in the Design of Early Modern Books in the Netherlands – A Theory (Goran Proot)

SIM 50

SIM 50 is here. We will be finalizing plans with our planning committee – so stay tuned. Please save the date **October 26th, 2019** for a celebration of all things SIM here in Halifax, while we will be hosting regional events across the country.

NSCC Library and Information Technology Program

Submitted by: Kristina Parlee, Faculty, NSCC Library and Information Technology Program

It has been another busy and successful year in the Library and Technology Program at NSCC. As Spring Convocation approaches and we look forward to seeing our current group of on campus and online students receive their diplomas, we wish to take this time to report on changes and news from the program.

Departmental Changes

We began the year with a change in faculty in the department following the retirement of Joanne Doucet at the end of the 2017-18 academic year. Joanne has been a steady influence in the program over her 14 years with NSCC and her dedication and support to the students has been tireless. We wish her well in her retirement.

Joining the program as new faculty this year is Bruce Ross. Bruce comes to the program from the NSCC Akerley campus where he most recently served as Campus Librarian. Prior to working at NSCC, Bruce worked with AVRL and CEHPL. Bruce takes over from Joanne focusing on courses in subject cataloguing and information services.

Program Review and Related Course Updating

During the 2018 academic year, the Library and Information Technology Program has been undergoing a program review. This process is in place to examine the current curriculum and teaching to ensure that the program is keeping pace with the library industry. Although this process is ongoing, individual courses have already introduced new content to reflect technology and industry trends.

Notable updates include:

- A unit in Information Services 1 was expanded upon to include a detailed look at Open Educational Resources and how they can be used in reference work.
- The Multimedia course has added content on Podcasts, Screencasts, Video Production basics and the popular online graphic design program Canva.
- Across several courses, there has been an increased focus on experiential learning, with assignments in several classes being based around service to our campus and extended library community. These included:
 - Hosting planning, organizing and hosting an information table focusing on sustainable transit options for students accessing the Ivany Campus.
 - Participating as volunteers for the Ivany Campus Games at the Library Events in October, assisting with advertising, setup/tear-down and hosting events.
 - Crafting social media posts to be shared via One Book Nova Scotia Facebook, Twitter and Instagram channels.
 - Designing and creating posters for March Break Programming activities taking place at Cumberland Public Libraries.
 - Working on a partnered assignment with students creating business plans for an Applied Entrepreneurship course, second year Library Technology students offered business students information on relevant resources available from NSCC Library subject guides.

Community Support

As always, the program wishes to acknowledge the continued support of the library community for our students and their learning. First year students toured a total of eight different libraries in the fall term. The gracious hosts of these tours provided lots of rich information regarding a wide range of library work, and how the library field is in a constant state of change. The libraries we visited were:

- Halifax Central Library, Dartmouth North Public Library, SMU Patrick Power Library, Sir James Dunn Law Library, McInnes Cooper Law Library, Nova Scotia Department of Natural Resources

Library, Oceanview Elementary School Library (at the Tallahassee School site) and the Shearwater Aviation Museum Library and Archives

Additionally, this year; libraries, archives and records management departments across HRM and beyond have provided robust work terms for our graduating students. In addition to ongoing support from Halifax based universities, Halifax Public Libraries, the Nova Scotia Provincial Archives, the Scotiabank Family History Centre, the Halifax Regional Centre for Education and several records management departments within the Province of Nova Scotia, we have had first time placements this year at the Yarmouth County Museum and Archives, NSCC Burr ridge Campus and the Library and Archives at the Shearwater Aviation Museum.

2018 Student Award Winners

The following awards were presented in June 2018.

Industry Awards

- APLA Award: Carl Harvey
- NSLA Award: Alison Holmes
- ARMA Nova Scotia Chapter Award: Caitlin Pilsworth

NSCC Awards

- Highest Recognition Award: Julia Coleman
- Library and Information Technology Department Award: Mariah Laing
- School of Business First Year Student Award: Joshua Creelman

We look forward to continuing to work with the library community. If you have questions, comments or requests, including interest in work placement students or information on job postings you would like to share, do not hesitate to contact any of the full-time faculty: Kristina Parlee, Harvey Ratchford or Bruce Ross.

Standing Orders

Standing Order 6: Standing Committees

Current Wording

6.03 Communications and Public Relations Committee

Membership: The convener shall be appointed by the Committee on Committees and Interest Groups for a two-year term. Membership shall include the following: APLA President, APLA listserv postmaster, Vice- President for Membership, Co-editors of the APLA Bulletin, webpage editor, and convener of the Francophone Interest Group. The committee may include other members.

Terms of reference:

- to publicize and promote the aims and activities of APLA to libraries and other related organizations and to the general public of the Atlantic Provinces
- as a primary objective, to promote communication among members and to make the committee visible to all members of the Association
- to maintain the APLA listserv
- to maintain the APLA website
- to edit the APLA Membership Directory
- to assist the Bulletin Management Board as necessary in order to ensure the continuance of the APLA Bulletin as the publication of the Association
- to organize a session at each annual conference to increase the visibility of the committee and communication among APLA members
- to provide at least one topical article a year on its activities, to be published in the APLA Bulletin

Suggested Revision

Standing Order 6: Standing Committees

6.03 Communications and Public Relations Committee

Membership: The convener shall be appointed by the Committee on Aims and Objectives for a two-year term. Membership shall include the following: Communications Coordinator (convener), APLA President,

APLA listserv postmaster, Vice- President for Membership, Co-editors of the APLA Bulletin, and webpage editor and convener of the Francophone Interest Group. The committee may include other members.

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Respectfully Submitted by Kathryn Rose, President: May 7, 2018

Report of the Financial Examiner: 2019

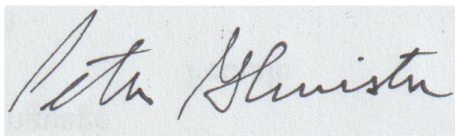
To the members of the Atlantic Provinces Library Association

I have examined for integrity and accuracy the financial records of the Atlantic Provinces Library Association as at 31 March, 2019, including the statements of operations, functional expenses, changes in fund balances and changes in financial position for the year then ended. My examination was conducted in accordance with generally accepted auditing standards and, accordingly, included such tests and procedures as I considered necessary in the circumstances. In preparation for my review of the Association's records I met and corresponded with the Treasurer to receive the necessary documents and to clarify certain points.

In my opinion, the Statement of Revenues and Expenditures and Balance Statement represent fairly the financial position of the organization and its investments as at 31 March, 2019, and the results of its operations and the changes in its financial position for the year then ended in accordance with the notes to the Statement have been applied on a basis consistent with that of the preceding years. As of that date, the aggregate of assets is \$109,543.47 and the Association's equity is \$109,336.22.

Also in accord with Standing Order 3.11, I have examined the financial records of the APLA Memorial Awards Trust Fund and, in my opinion, the Statement of Revenues and Expenditures and the balance Statement represent fairly the financial position of the Trust Fund as at 31 December, 2018. Current investments are valued at \$20,962.24 and deposits of \$30,228.65 are in a current account creating an equity level of \$51,890.89.

At the discretion of the Executive, Standing Order 3.09 directs that up to \$1,000 of any annual operating surplus may be transferred to the Memorial Awards Trust Fund and Standing Order 3.15 that 50% of any annual conference surplus be divided between the Memorial Awards Trust Fund and the First Timers' Grant Fund; during 2018/2019 no transfers occurred although both had funds available.

A handwritten signature in cursive script, reading "Peter Glenister", written in black ink on a light-colored background.

Peter Glenister
Halifax, Nova Scotia

2 May, 2019

Revenues

Budget APLA 2018-2019						
Revenues	2016-2017 Proposed	2016-2017 Examined	2017-2018 Proposed	2017-2018 Examined	2018-2019 Proposed	2018-2019 Examined
CONFERENCE FUND						
General Conference	\$0.00	\$7,211.56	\$0.00	\$5,339.40	\$0.00	\$11,920.77
Seed	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00	\$0.00
Subtotal	\$1,500.00	\$8,711.56	\$1,500.00	\$6,839.40	\$1,500.00	\$11,920.77
GENERAL FUND						
Personal Memberships	\$5,000.00	\$3,683.28	\$4,700.00	\$3,139.76	\$4,300.00	\$3,788.31
Institutional Memberships	\$2,750.00	\$2,659.58	\$2,750.00	\$1,208.21	\$2,600.00	\$2,960.70
Joint Memberships - NSALT	\$70.00	\$103.61	\$0.00	\$0.00	\$0.00	\$0.00
Joint Memberships - APLNB	\$2,300.00	\$1,907.74	\$2,300.00	\$1,155.05	\$2,000.00	\$1,024.37
Joint Memberships - NLLA	\$1,200.00	\$1,532.21	\$1,200.00	\$1,109.81	\$1,000.00	\$1,188.24
Joint Memberships - NSLA	\$3,000.00	\$2,336.08	\$3,000.00	\$2,047.89	\$2,850.00	\$1,673.48
Subtotal	\$14,320.00	\$12,222.50	\$13,950.00	\$8,660.72	\$12,750.00	\$10,635.10
OTHER						
The Partnership-Educ Instit	\$350.00	\$348.00	\$350.00	\$0.00	\$350.00	\$180.00
The Partnership Job Board	\$1,200.00	\$2,428.65	\$1,535.00	\$1,273.73	\$1,700.00	\$1,649.63
Merchandise Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donation to CODE	\$200.00	\$2,272.00	\$200.00	\$1,500.00	\$200.00	\$1,500.00
Interest	\$30.00	\$20.86	\$30.00	\$22.59	\$30.00	\$22.63
First Timers GC Interest	\$400.00	\$358.06	\$360.00	\$358.06	\$360.00	\$359.05
Carin Somers Scholarship GC Interest	\$1,866.55	\$1,866.55	\$1,866.55	\$1,222.09	\$1,107.59	\$1,312.34
Subtotal	\$4,046.55	\$7,294.12	\$4,341.55	\$4,376.47	\$3,747.59	\$5,023.65
TOTAL REVENUE	\$19,866.55	\$28,228.18	\$19,791.55	\$19,876.59	\$17,997.59	\$27,579.52

Expenditures

Expenses	2016-2017 Proposed	2016-2017 Examined	2017-2018 Proposed	2017-2018 Examined	2018-2019 Proposed	2018-2019 Examined
CONFERENCE						
Conference Seed Grant 2016	\$1,500.00					
Conference Seed Grant 2017		\$1,500.00		\$0.00		
Conference Seed Grant 2018			\$1,500.00	\$301.88	\$1,500.00	\$1,500.00
Subtotal	\$1,500.00	\$1,500.00	\$1,500.00	\$301.88	\$1,500.00	\$1,500.00
MEMBERSHIP						
Joint memberships remitted - NSLA/NSALT/APLNB/NLLA	\$1,400.00	\$1,180.00	\$1,400.00	\$687.50	\$1,400.00	\$755.00
Refunds	\$200.00	\$70.00	\$200.00	\$55.00	\$100.00	\$5.00
CFLA Membership	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00	\$300.00
Subtotal	\$1,900.00	\$1,550.00	\$1,900.00	\$1,042.50	\$1,800.00	\$1,060.00
APLA AWARDS/GRANTS/SCHOLARSHIPS/PRIZES						
Dal. SIM prize	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
NSCC prize	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00	\$500.00
Merit Award	\$275.00	\$124.87	\$275.00	\$186.82	\$200.00	\$0.00
Games at the Library	\$230.00	\$230.00	\$230.00	\$203.75	\$175.00	\$116.67
Carin Somers Scholarship	\$1,866.55	\$1,866.55	\$1,866.55	\$1,866.55	\$1,107.59	\$1,107.59
First Timers Award	\$425.00	\$425.00	\$450.00	\$450.00	\$400.00	\$400.00
GAF Grant	\$1,000.00	\$600.00	\$1,000.00	\$500.00	\$800.00	\$254.19
IWB Conference	\$500.00	\$500.00	\$500.00	\$500.00	\$400.00	\$400.00
Hackmatack	\$600.00	\$600.00	\$600.00	\$0.00	\$600.00	\$600.00
Grow a Library Donation to CODE	\$200.00	\$2,272.00	\$200.00	\$1,500.00	\$200.00	\$1,500.00
Carin Somers income Tax preparation fee	\$400.00	\$195.48	\$400.00	\$391.00	\$400.00	\$172.50
Advocacy Award	\$500.00	\$500.00	\$500.00	\$0.00	\$500.00	\$500.00
Transfer to Memorial Award	\$0.00	\$1,882.89	\$0.00	\$0.00	\$0.00	\$0.00
Transfer to First Timer's Award	\$0.00	\$1,882.89	\$0.00	\$0.00	\$0.00	\$0.00
Subtotal	\$6,996.55	\$12,079.68	\$7,021.55	\$6,598.12	\$5,782.59	\$6,050.95
EXECUTIVE						
Executive travel (meetings)	\$6,000.00	\$4,338.08	\$5,000.00	\$5,295.23	\$5,200.00	\$4,830.78
President's Travel	\$1,200.00	\$1,522.39	\$2,200.00	\$1,713.09	\$1,900.00	\$1,944.07
Executive Projects	\$200.00	\$0.00	\$200.00	\$0.00	\$125.00	\$100.00
Vice Presidents Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Committees/Interest Groups	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Public Relations	\$250.00	\$250.00	\$250.00	\$0.00	\$150.00	\$150.00
Subtotal	\$7,650.00	\$6,110.47	\$7,650.00	\$7,008.32	\$7,375.00	\$7,024.85
OTHER						
Donations	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,500.00
APLA Domain/Web hosting	\$100.00	\$0.00	\$100.00	\$253.75	\$100.00	\$53.98
Registry of Joint Stocks	\$40.00	\$37.40	\$40.00	\$37.40	\$40.00	\$37.40
Postage	\$115.00	\$0.00	\$115.00	\$0.00	\$70.00	\$0.00
Supplies	\$25.00	\$10.30	\$25.00	\$28.32	\$25.00	\$0.00
Bank fees	\$100.00	\$75.00	\$100.00	\$58.75	\$60.00	\$72.00
Paypal fees	\$340.00	\$303.39	\$340.00	\$241.78	\$340.00	\$290.00
Director's and Officer's Insurance	\$650.00	\$550.00	\$550.00	\$555.00	\$555.00	\$575.00
Miscellaneous	\$450.00	\$215.68	\$450.00	\$555.60	\$350.00	\$332.21
Subtotal	\$1,820.00	\$1,191.77	\$1,720.00	\$1,730.60	\$1,540.00	\$2,860.59
TOTAL REVENUES	\$19,866.55	\$28,228.18	\$19,791.55	\$19,876.59	\$17,997.59	\$27,579.52
TOTAL EXPENDITURES	\$19,866.55	\$22,431.92	\$19,791.55	\$16,681.42	\$17,997.59	\$18,496.39
REVENUES - EXPENDITURES	\$0.00	\$5,796.26	\$0.00	\$3,195.17	\$0.00	\$9,083.13

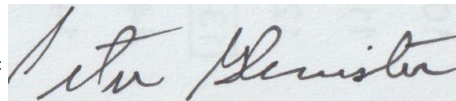
Balance Sheet

Balance Sheet for Atlantic Provinces Library Association 2018-2019 April 12/2019

Assets	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019
Current Accounts	\$26,204.17	\$37,023.66	\$41,052.26	\$48,904.25	\$51,847.92	\$57,644.18	\$60,839.89	\$69,923.02
General Investments (MMF)	\$26,181.92	\$26,181.92	\$26,181.92	\$28,644.68	\$28,644.68	\$30,527.57	\$28,644.68	\$27,599.93
First Timers	\$11,625.33	\$11,670.93	\$11,714.86	\$11,758.12	\$11,778.04	\$11,843.73	\$11,876.60	\$12,020.52
Total	\$64,011.42	\$74,876.51	\$78,949.04	\$89,307.05	\$92,270.64	\$100,015.48	\$101,361.17	\$109,543.47
Liabilities								
Uncashed debits	\$531.75	\$232.22	\$1,850.33	\$15.00	\$216.25	\$365.00	\$1,553.54	\$205.00
Equity	\$63,479.67	\$74,644.29	\$77,098.71	\$89,292.05	\$92,054.39	\$99,650.48	\$99,807.63	\$109,338.47
Total	\$64,011.42	\$74,876.51	\$78,949.04	\$89,307.05	\$92,270.64	\$100,015.48	\$101,361.17	\$109,543.47
Current Accounts = Savings, Chequing, PayPal						2016-2017	2017-2018	2018-2019
Savings						\$49,132.19	\$54,762.73	\$61,220.24
Chequing						\$8,511.99	\$6,077.16	\$8,702.78
PayPal						\$0.00	\$0.00	\$0.00
						\$57,644.18	\$60,839.89	\$69,923.02

NOTES:

Signature of Financial Examiner:



Carin Alma E. Somers Scholarship

Carin Alma E. Somers Scholarship
1 January, 2018-31 December, 2018

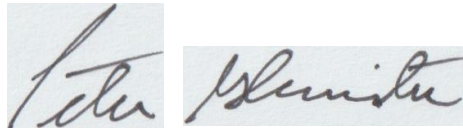
	Maturity	2010	2011	2012	2013	2014	2015	2016	2017	2018
Investment Certificate 8030413-15	15/4/2020	\$76,185.51	\$76,185.51	\$76,185.51	\$76,185.51	\$76,185.51	\$76,185.51	\$76,185.51	\$77,385.36	\$78,697.70
Interest		\$1,523.71	\$759.77	\$1,866.55	\$1,866.55	\$1,866.55	\$1,866.55	\$1,866.55	\$1,199.85	\$1,312.34
Awarded from Fund		\$1,523.71	\$759.77	\$1,866.55	\$1,866.55	\$1,866.55	\$1,866.55	\$1,866.55	\$1,866.55	\$1,107.59
Equity		\$76,185.51	\$76,185.51	\$76,185.51	\$76,185.51	\$76,185.51	\$76,185.51	\$76,185.51	\$76,718.66	\$78,902.45

Maintenance of this fund was taken over by APLA in June 2004 with the calendar year as the fiscal year

NOTES:

8030413-15, October 17, 2018, reinvested @ 2.2% for 18 months. Interest (2.2%) x \$78,697.70 = \$1731.34

Signature of Financial Examiner:



Memorial Award

Atlantic Provinces Library Association Memorial Awards Trust Fund												
January 1, 2018 - December 31, 2019												
Balance Sheet												
		Maturity	2010	2011	2012	2013	2014	2015	2016	2017	2018	
Savings Account			\$13,490.05	\$19,870.03	\$18,900.96	\$24,313.96	\$28,926.96	\$9,389.75	\$9,997.74	\$11,345.62	\$30,228.65	
Investment Certificate 8707146-18	24/5/2019		\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,215.41	
Investment Certificate 8707146-17	2019-08-12		\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,000.00	\$8,126.29	\$8,433.17	
Investment Certificate 8707146-16	2019-12-10		\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	\$6,094.49	\$6,313.66	
Investment Certificate 8707146-15	27/7/2018		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$20,000.00	\$20,000.00	\$20,000.00	\$0.00	
Equity			\$33,490.05	\$39,870.03	\$38,900.96	\$44,313.96	\$48,926.96	\$49,389.75	\$49,928.74	\$51,566.40	\$51,190.89	
Statement of Revenues and Expenditures												
Receipts												
Donations			\$0.00	\$120.00	\$55.00	\$55.00	\$55.00	\$0.00	\$0.00	\$0.00	\$0.00	
Savings Account Interest			\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$249.99	\$124.65	
GIC Interest			\$687.00	\$611.38	\$343.00	\$454.00	\$454.00	\$558.79	\$703.69	\$111.00	\$20.55	
Other (a)			\$6,598.24	\$0.00	\$0.00	\$5,000.00	\$5,000.00	\$0.00	\$0.00	\$1,882.89	\$0.00	
Total			\$7,285.24	\$731.38	\$398.00	\$5,509.00	\$5,509.00	\$558.79	\$703.69	\$2,243.88	\$145.20	
Disbursements												
Safety Deposit Box			\$48.03	\$48.88	\$48.88	\$69.00	\$69.00	\$69.00	\$69.00	\$69.00	\$69.00	
Award			\$1,457.60	\$900.76	\$1,297.94	\$0.00	\$800.00	\$0.00	\$1,000.00	\$800.00	\$1,166.17	
Bank charges			\$0.00	\$0.00	\$20.25	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	\$27.00	
Total			\$1,505.63	\$949.64	\$1,367.07	\$96.00	\$896.00	\$96.00	\$1,096.00	\$896.00	\$1,262.17	
Excess of revenue over disbursements			\$5,779.61	-\$218.26	-\$969.07	\$5,413.00	\$4,613.00	\$462.79	-\$392.31	\$1,347.88	-\$1,116.97	

Uncashed Cheques

Uncashed Debits			
Cheque number	Date	Payee	Amount
1527	2018-10-15	NLLA	\$45.00
1531	2018-12-17	NLLA	\$160.00
	2019-03-31	Visa	\$2.25
Total			\$207.25