

Atlantic Provinces Library Association

83rd Ordinary General Meeting

Friday June 10th, 2022, at 12:00 pm AST

Zoom Link: <https://us06web.zoom.us/j/89655087518>

Meeting ID: 896 5508 7518

The Atlantic Provinces Library Association represents libraries, librarians, and library technicians across the region, all of whom sit on the unceded and traditional territories of First Peoples. In Newfoundland and Labrador, our libraries sit on the homelands of the Inuit of Nunatsiavut and NunatuKavut, the Innu of Nitassinan, the Beothuk and the Mi'kmaq peoples. In Prince Edward Island and Nova Scotia, we find our friends and colleagues situated on the

Territory of the Mi'kmaq. In New Brunswick, libraries are found on the land of the Wəlastəkwiyik, Mi'kmaq, and Passamaquoddy Peoples. We at the Atlantic Provinces Library Association wish to express our sincerest gratitude to the First People who share their ancestral homelands with us all.

AGENDA

1. Call to Order
2. Establish Quorum
3. Adoption of Agenda
4. APLA Meeting Rules
5. Adoption of the Minutes of the 82nd Ordinary General Meeting Virtual, June 11th, 2021
6. Business Arising from the Minutes
7. President's Report – Marc Harper
8. Past President's Report - Ann Smith
9. Vice President / President Elect–Cate Carlyle
10. Vice Presidents Reports
 - 10.1 New Brunswick – Chantale Saulnier
 - 10.2. Newfoundland and Labrador – Susan Cleyle
 - 10.3. Nova Scotia – Margaret Vail

10.4. Prince Edward Island – Krystal Dionne

10.5. Membership – Cordelia Perry

11. Financial Examiner

11.1. Report 2021/22 – Peter Glenister

11.2. Appointment of Financial Examiner 2022/23 (Peter Glenister)

12. Treasurer – Terri Winchcombe

12.1. Report 2021-2022 Budget

12.2. Proposed Budget 2022-2023

Executive Committee Reports

13. Finance Committee – Marc Harper, Terri Winchcombe, Cate Carlyle

14. Aims & Objectives Committee – Cate Carlyle

14.1. Continuing Education Interest Group – Ben Mitchell

14.2. Information Literacy Interest Group – Agnieszka Hayes

14.3. Library Technicians Interest Group – André Vietinghoff

14.4. Government Information Group –David McDonald

15. APLA Bulletin Management Committee –Kate McClintock and Kathryn Rose

16. Membership Committee – Cordelia Perry

17. Carin Alma E. Somers Scholarship Committee – Cate Carlyle

18. Nominations Committee – Ann Smith

Standing & Special Committees

19. Advocacy Committee – Nicole Rosenow-Redhead

20. Communications Committee – Kim Mears (resigned January 2022)

20.1. Technology Coordinator – Margaret Vail

21. Continuing Education Committee – Ann Smith

22. Grow A Library Committee –

23. Memorial Award Committee – no convenor in 2021-22

24. Games at the Library Committee –

Other Reports

25. CFLA-FCAB –Ann Smith (Atlantic Regional Representative)
26. Dalhousie University, School of Information Management
27. Nova Scotia Community College Library Technician Program
28. Partnership – Ann Smith
 - 28.1. APLA EI Liaison Report – Ben Mitchell
29. Annual Conferences –Reports
 - 29.1. 2021/2022 Charlottetown, PEI – Krystal Dionne
30. Awards – Marc Harper /Cate Carlyle / Ann Smith
 - 30.1. APLA Merit Award [*in the Past President Report*]
 - 30.2. APLA First Timer’s Grant Recipient
 - 30.3. Carin Alma E. Somers Scholarship [*not awarded this year*]
 - 30.4. APLA Memorial Award [*not awarded this year*]
 - 30.5. APLA Advocacy Award
 - 30.6. Dalhousie University – School of Information Studies, Graduating Student Award
 - 30.7. Nova Scotia Community College – Library and Information Technology Program, Graduating Student Award
31. Nominations and Elections –Ann Smith
 - 31.1 New Executive Introductions
 - 31.2 Recognition of Outgoing Executive Members
32. New Business - Marc Harper
33. Resolutions – Cate Carlyle
34. Inauguration of Incoming President
35. Adjournment / Ajournement

Atlantic Provinces Library Association
82nd Ordinary General Meeting
Virtual Meeting – Via Zoom
Friday June 11, 2021, 12:10pm

Draft Minutes

1. Call to Order

Ann Smith called the 82nd OGM to order at 12:11pm

2. Establish Quorum (27 members for quorum)

The meeting made quorum.

3. Adoption of agenda

MOTION: Elizabeth Millar moves to adopt the agenda, Margaret Vail seconds. *Carried.*

4. APLA Meeting Rules

A. Smith introduced the meeting rules and asked all who participate to give their name and affiliation.

5. Adoption of the Minutes of the 81st Ordinary General Meeting, Zoom, June 12, 2020

MOTION: T. Winchcombe moves, C. Holt seconds. *Carried.*

6. Business Arising from the Minutes

No Business identified as arising from 2020 OGM

7. President's Report – Ann Smith

As submitted.

8. Past President's Report – Trecia Schell

As submitted.

9. Vice President/President Elect – Marc Harper

As submitted.

10. Vice Presidents' Reports

1. New Brunswick – Ruth Cox

As submitted.

2. Newfoundland & Labrador – Becky Smith

As submitted.

3. Nova Scotia – Cate Carlyle

As submitted.

4. Prince Edward Island – Krystal Dionne

As submitted.

5. Membership – Erin Alcock

As submitted – up to 273 members.

11. Financial Examiner

11.1 Report 2019/2020 – Peter Glenister

MOTION: Louise White moves the acceptance of the Financial Examiner’s report. Martin Chandler seconds the motion. *Carried.*

11.2 Appointment of Financial Examiner 2020/21

MOTION: Trecia Schell moved the appointment of Peter Glenister as the APLA Financial Examiner for the 2021-2022 fiscal year. T. Harrison seconded the motion. Motion *carried.*

12. Treasurer – Terri Winchcombe

12.1 Report 2020/2021

MOTION: Bill moved the acceptance of the Treasurer’s Report for the 2019-2020 year. Krystal Dionne seconded the motion. Motion *carried.*

12.2 Proposed 2021-2022 Budget

T. Winchcombe provided an overview of the 2021-2022 budget.

4400 dollars in black in previous year.

We would like to pay FMD membership twice this year – behind schedule.

We added a line for EDI initiatives for \$600.

\$16,702 anticipated in coming and to spend.

MOTION: C Holt moved the acceptance of the proposed budget for the 2020-21 fiscal year.

Cate Carlyle seconded the motion. Motion *carried.*

13. Finance Committee – Terri Winchcombe, Marc Harper, Ann Smith

As submitted in President’s Report.

14. Aims & Objectives Committee – Marc Harper – as submitted in VP Elect Report

14.1 Continuing Education Interest Group – Cate Carlyle – as submitted

14.2 Information Literacy Interest Group – Agnieszka Hayes -as submitted

14.3 Library Technicians Interest Group – Marc Harper – need a convenor

14.4 Government Information Interest Group – David MacDonald – as submitted

15. Report of the APLA Bulletin Co-Editors – Kate McClintock and Kathryn Rose – as submitted

16. Membership Committee – Erin Alcock

As submitted in E. Alcock’s VP Membership report.

17. Carin Alma E. Somers Scholarship Committee – Marc Harper – covered in VP Elect Report, as submitted.

18. Nominations Committee – Trecia Schell

As submitted.

19. Advocacy – Louise White

Louise White provided a verbal report to the OGM attendees.

20. Communications Committee – Kim Mears

As submitted.

20.1 Technology Coordinator – Margaret Vail

As submitted.

21. Continuing Education Committee – Ann Smith

As submitted.

22. Grow a Library Committee – Trecia Schell

Cate Carlyle, Terry W, RC also on the committee. Raised \$643 in silent auction online.

23. Memorial Award Committee – Sarah Gladwell

As submitted.

24. Games at the Library – Jennifer Devlin

As submitted.

25. CFLA-FCAB – Ryan Lewis/Ann Smith, Atlantic Regional Representative

As submitted in President’s Report

26. Dalhousie University, School of Information Management Update – Sandra Toze/Vivian Howard

As submitted.

E. Millar's suggestion: Add the two new scholarships to the "Select a Designation" list of funds on the Dal U "Make a Gift" list.

27. Nova Scotia Community College Library Technician Program Update – Kristina Parlee

As submitted.

28. Partnership – Ann Smith

As submitted in President's Report.

28.1 APLA Liaison Report – Ben Mitchell

As submitted.

29. Annual Conference Report

29.1 2020/2021 Wolfville, NS – Maggie Neilson

As submitted.

30. Awards – Ann Smith/Marc Harper/Trecia Schell

30.1 APLA Merit Award – T. Schell announces the 2021 Merit Award winner: Tanja Harrison.

30.2 APLA First Timer's Grant Recipients (4 awards): Agnieszka Hayes, Nicole Marcoux, Ben Mitchell, C. Gillis.

30.3 Carin Alma E. Somers Scholarship – Amber Lynn Hart.

30.4 APLA Memorial Award – granted to Christina Pottie and Cheryl Stemström.

30.5 APLA Advocacy Award – no award this year.

30.6 Dalhousie University, SIM, Graduating Student Award - Lauren Davis

**30.7 Nova Scotia Community College, Library and Information Technology Program,
Graduating Student Award**

31. Nominations and Elections – Trecia Schell

31.1 New Executive Introductions – T. Schell welcomes new members.

31.2 Recognition of Outgoing Executive Members – T. Schell thanks outgoing members.

32. New Business – Ann Smith

33. Resolutions – Marc Harper

Resolution 1: Conference Courtesy Resolution

“Be it resolved that APLA extends its appreciation to the members of the Wolfville conference organizing committee, the speakers, exhibitors, sponsors, and all who contributed to the success of the conference. / Qu’il soit résolu que l’APLA exprime son appréciation et sa reconnaissance aux membres du Comité organisateur du congrès de Wolfville, aux conférencières et conférenciers, aux exposants, ainsi qu’à tous ceux et celles qui ont contribué au succès du congrès. »

Marc Harper moves T. Schell seconds. *Carried*

34. Inauguration of Incoming President

A. Smith passes the role of APLA President to M. Harper.

35. Adjournment / ajournement at 12:51 pm.



APLA President's Report

APLA 2022 OGM

Marc Harper

Thank you for an engaging and rewarding year

I would like to thank the Association, the APLA Executive, and all our volunteers for all the outstanding work they have done this year. This year has been a fulfilling one on a professional level and I've gained or honed several intangible career skills by working with my colleagues on the Executive Committee, our volunteers, and our members. I regret not having the chance to say "goodbye" to everyone at an in-person conference, but I remain optimistic that there will be opportunities to meet the majority of you face to face one day soon. Our Association continues to do important and excellent work responding to National events that affect our libraries and library workers in the region.

Our Advocacy Committee completed our Anti-racism statement, a new media policy was approved, and our Working Group that looked at governance structure will be putting forward a proposal at the Conference's pre-resolutions meeting to convert the positions of Secretary, Technological Coordinator, and Communications Coordinator to elected positions with voting privileges on the Executive Committee. We have also just recently formed an Intellectual Freedom interest group that will be convened by Chantale Saulnier (also APLA's VP New Brunswick). Our Technology Co-ordinator produced a revamped website, our interest group convenors are active, and our Grow A Library Committee has been working hard all year.

Finally, a special thank you to all of our members who engaged with me directly, or with any of our Executive Committee members or special interest groups over the last year. Our regional library association always strives to do great work and we can only be as strong as our membership and our volunteers.

Executive Committee

The Executive Committee has been busy this year. All meetings remained virtual due to Covid. Between formal meetings we have kept in touch via email several times per week.

The Partnership

This year The Partnership meetings remained in the format of shorter virtual round-table meetings. Cate Carlyle (VP-President Elect) and I have attended roundtables which allowed member associations to share our collective challenges and exchange ideas. These meetings have provided invaluable support and an exchange of ideas during these unusual times. Maintaining membership and supporting our members continue to be key items discussed at all meetings. However, there are additional challenges during Covid such as delays and cancellations in conferences, challenges of running a virtual conference, supporting library and library workers, and supporting library association workers and volunteers during

covid-19. Associations are stepping up and seeking ways to support their members. The Partnership: a national network of provincial and territorial library associations, has proved invaluable in this regard.

CFLA-FCAB

The sixth Annual General Meeting of the CFLA-FCAB occurred virtually on February 11th , 2022. As a member association, APLA participated in the meeting. Cate Carlyle (VP-President Elect) and I attended the AGM. Ann Smith (Past-President) was also in attendance as the Atlantic Region's representative (a two year term which will conclude at the 2023 CLFA AGM).

Finance Committee

Terri Winchcombe's time as Treasurer will come to an end in June; the incoming Treasurer is Margaret Vail. Many thanks to Terri for her terrific work as Treasurer and to Margaret for stepping into her new role with APLA. The Finance Committee has been busy. We met virtually on a number of occasions and have been in close communication via email with each other and with our banker - Jonathan Crotty, with TD. We have renewed GICs. This year, we finished with a surplus. We spent considerable time preparing a robust budget. We are cautiously optimistic about next year's budget. Due to loosening Covid restrictions, we are expecting more activity, but are still preparing for a potentially lean year of revenues whilst supporting opportunities for our members and community. Please see the Treasurer's Report for full details.

General Activities Fund

We had a number of inquiries but no applications to date.

Aims & Objectives Committee

Interest Groups

The interest groups have been busy this year due to the leadership and activity of their convenors and members. This grass-roots activity is especially important due to the postponement of the APLA Conference in 2020, the virtual formats of the 2021 and 2022 Conferences, as well as the overall lack of face-to-face activities we've been able to participate in over the last few years. The Aims & Objectives Committee is ably led by the Vice-President President Elect, Cate Carlyle.

Merit Award, Memorial Award, Carin Somers Scholarship, and the First Timer's Conference Award

Calls to apply were all posted and re-posted. The Merit Award and First Timer's Conference Award have been claimed. Unfortunately, despite our best efforts, the Carin Alma E. Somers Scholarship and Memorial Award have gone unclaimed this year. We hope to once again find recipients for these prizes next year.

Membership Committee

Our membership committee has been considering discontinuing the APLA Lifelong Membership category and will submit a resolution for this year's pre-resolutions meeting the day before the OGM.

2022 APLA Conference

Many thanks to the 2021-2022 Conference Organizing Committee and our Organizing Chair Krystal Dionne. There has been a fantastic amount of interest in and support for the conference and we look forward to welcoming everyone virtually to Prince Edward Island at the 2022 Conference.

Advocacy Committee

Many thanks to Nicole Rosenow-Redhead who, during her first year convening the Advocacy Committee, developed and helped fine-tune APLA's anti-racism statement which was released in December.

Respectfully submitted,
Marc Harper,
President, 2021-2022



APLA Past-President's Report

May 2022

Ann M. H. Smith

Executive Duties

An updated copy of the APLA Procedures Manual will be circulated amongst the Board, for review and approval, at the May/June 2022 meeting. All general housekeeping items have been updated in the Procedures Manual. As in the past, the out-going Board members are asked to review and update the APLA Handbook for the duties of their respective Board positions. Approved copies of the updated document will be submitted to the Technology Coordinator.

Merit Award

The notice for the Call for Nominations for the 2022 APLA Merit Award was sent out for the 2022 promotions. The first call went out in September 2021. Several applications were received by the annual deadline of March 31. The Board meeting juried the award, and a recipient was selected. Joann Hamilton-Barry is the successful recipient of the 2022 Merit Award. Joann has been notified and a presentation will occur at the online Conference Opening Remarks on Wednesday June 8th. Joann will be receiving her award by mail at the end of May. The official announcement and presentation will occur during the 2022 virtual conference. Congratulations Joann!

Nominations & Elections Committee

The call for Nominations was announced January 1, 2022 and closed on February 27, 2022. All Board positions were filled by acclamation.

Respectfully submitted,
Ann Smith, 2021-2022 Past-President

APLA Vice-President Elect Report



APLA promotes the interests of libraries in the Atlantic Provinces while fostering the development of librarians, library technicians and information professionals through cooperation.

May 2022

Cate Carlyle

It has been my pleasure and honour to serve as APLA VP President-Elect this past year. Our current President Marc Harper has been very helpful as I adjusted to the role, and to prepare me for the year ahead as I transition to the President role. Since my last report I have attended many APLA meetings, including the Spring Executive meeting on March 3rd, as well as the meetings, consultations and activities described below.

The Partnership

In addition to attending all virtual Partnership meetings and retreats this past year, I also reached out to Destiny Laldeo at the Education institute. Destiny and I will be meeting in May to discuss APLA revenue from EI offerings as well as plan for the future to increase APLA member involvement.

Committee on Aims and Objectives, and Interest Groups

In my role as VP I have been overseeing the APLA Aims and Objectives Committee and supporting the four Interest Groups: Continuing Education, Information Literacy, Government Information, and Library Staff & Technicians. In March I requested an update to the Continuing Education Interest group reference in the Procedures Manual which involved listing the Continuing Education IG under the section "Committees and Interest Groups" (only lists the Info Literacy and Library Staff and Technicians IGs, yet the Continuing Education IG Convener is referenced in the Continuing Education Committee in the same manual). I also nominated Nathalie Richard as the new convener for the Communications Coordinator role, and she has accepted.

In addition, I have been supporting the Library Staff & Technicians Interest Group as they have rolled out PD opportunities for their members and are preparing to present at the conference in June.

Finance Committee

The committee met to discuss the current budget and to discuss the draft budget for 2022-23. Additional discussion and meetings occurred throughout the year via email. We balanced the budget and also expressed the need to focus on increasing membership in the coming year to balance out increased expenditures and the return to costs involved in Executives attending in-person meetings and conferences.

Carin Alma E. Somers Scholarship Trust Fund Committee

I promoted the scholarship fund via my network, APLA listserv, social media, and Discord as well as to MLIS programs. We had no applicants so the deadline was extended a few extra weeks. Even after reaching out to last year's unsuccessful applicants we still received no applications. This award will not be granted this year.

First Timer's Grant

I promoted the grant via my network, APLA listserv, social media, and Discord. We had no applicants so the deadline was extended a few extra weeks. Colin MacKay (Acadia) was ultimately the only applicant and will receive the grant.

Resolutions Committee

This committee sits prior to the OGM and an email will be sent out in mid May about the Pre-Resolutions meeting in June.

Respectfully submitted,

Cate Carlyle May 4, 2022.

APLA VP New Brunswick Report



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May 2022

Chantale Saulnier

It has been my pleasure to learn more about this association and all the great work the executive has been doing. I have been particularly interested in the discussions on Intellectual Freedom and Censorship.

Libraries in New Brunswick have returned to in-person programming with great success. Storytimes, paint nights, story writing contests are examples of the wonderful programming being done in our libraries. With the summer months approaching, pass lending partnerships are in full swing! Our most recent partners are the NB Botanical Garden and the Fundy Trail.

Membership

I continue to promote APLA to librarians in New Brunswick by word of mouth.

APLA Bulletin

I continue to search for a new contact from the University of New Brunswick.

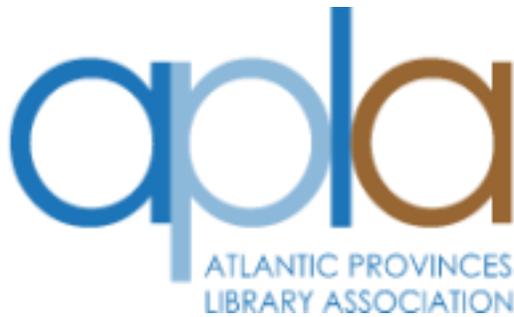
Intellectual Freedom Working Group

I have accepted to lead APLA's new Intellectual Freedom Working Group. This working group is scheduled to meet soon to discuss the potential projects and goals. I look forward to bringing my experience and knowledge of Intellectual Freedom into this organization.

Respectfully submitted,

Chantale Saulnier

May 5th, 2022



APLA Vice President – Newfoundland and Labrador Report

May 2022

Susan Cleyle

It has been a pleasure and an honour to serve as APLA Vice President – Newfoundland and Labrador and to work with the other members of the APLA Executive. I have been happy to work with the other executive members on matters pertaining to the association and our membership. I have consulted with the public library system and Memorial University to solicit content from NL for the APLA Bulletin and I am pleased with the detail and level of news coming from our province.

Other Activities

In addition to the above, I have consulted and taken advice from the Vice President Membership regarding expired APLA members from Newfoundland and Labrador. A reminder email was sent out to expired members, and all are encouraged to renew their membership.

Going forward, I am looking forward to working with the new and continuing members of the Executive and help our association meet the needs of our members on matters of policy, advocacy and professional development.

Respectfully Submitted,
Susan Cleyle, Vice President, Newfoundland and Labrador

**APLA Vice President
Nova Scotia & Interim Technology Coordinator**



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**Report - May 2022
Margaret Vail**

Kerri McCaffrey stepped down as Technology Coordinator at the end of 2021. I stepped in as Interim Technology Coordinator until the 2022 OGM. Vincent Grovestine from Acadia University will be taking on the Technology Coordinator role for 2022/2023.

The APLA website was due for a revamp, and when it went offline this winter, I took the opportunity to build a new APLA website using Wordpress. The new APLA website is online and can be viewed at our original url <https://www.apla.ca>.

I am writing documentation for the new Technology Coordinator and adding technology information to the existing executive handbooks.

I am working with the 2022 Conference Committee to support hosting with APLA's web host. The conference website can be found at <https://conference.apla.ca>. I am also managing conference ticket sales using the TicketTailor platform.

As part of the APLA Governance Working Group, I have been working with Marc Harper and Amy Lorencz on developing a proposal for a new executive committee structure. I am also working with Marc Harper and Cate Caryle to update and release APLA's media policy.

Respectfully Submitted,

Margaret Vail, Vice President, Nova Scotia and Interim Technology Coordinator
March 2, 2022

APLA Vice President Prince Edward Island



APLA promotes the interests of libraries in the Atlantic Provinces while fostering the development of librarians, library technicians and information professionals through cooperation.

Report - May 2022

Krystal Dionne

I made another call out by email to PEI library staff to let folks know about the conference cost incentives for becoming a member or renewing a lapsed membership. Hopefully that results in a few new members before the conference!

APLA Bulletin

I submitted my reports for the fall and winter bulletins, with plenty of new programs & initiatives that are happening in the PEI Public Library Service, including some bilingual content about our French Services. I have tried to get other folks interested in submitting content, to no avail.... yet.

Interest Groups & Initiatives

I am a member of the Grow-a-Library group and we have continued to stay connected as we reach out to partner organizations. When folks register for the conference, there is an option to make a donation to this fund!

I have also been sharing relevant information with my colleagues about new initiatives and opportunities via email and social media.

Other Activities

I attended the APLA executive meeting on March 3rd 2022 via Zoom and continue to contribute to discussions with the executive via email.

I am the Chair of the 2022 Virtual Conference Committee and things are in full swing, registration is open and the schedule is up. There are over 75 registered attendees so far.

Respectfully submitted,

Krystal Dionne

May 10th, 2022

APLA VP Membership Report



APLA promotes the interests of libraries in the Atlantic Provinces while fostering the development of librarians, library technicians and information professionals through cooperation.

May 2022 & OGM 2022

Cordelia Perry

Membership Summary

As of May 8, 2022, our active membership total is 244. The total is slightly down since my last report; however, membership is consistent with the number this time in 2021.

Active Individual Membership per Province

	May 2022
NB	59
NL	21
NS	127
PE	11
Other	26

Institutional Memberships

There are currently **12** active Institutional Memberships. Reminders at conference time ought to catch a few that have recently expired.

Joint Memberships

As of May 8, 2022; there are **59** joint memberships. The number of joint memberships with NSLA and NLLA has increased by 3 since the May 2021 report.

	May 2022
APLA/NSLA	42
APLA/NLLA	17

New Members

APLA has had **21** new members join since March 2022.

New Members by Province

	May 2022
NB	4
NL	0
NS	14
PE	3
Other	0
Total	21

Membership Types

	May 8, 2022
Institutional	12
Librarian	84
Support Staff	35
Retired	7
Lifetime	49
Student	39
Complimentary	16
Unwaged	2
Total	244

Financial Examiner Report 2021/22 – Peter Glenister

To the members of the Atlantic Provinces Library Association

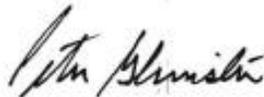
I have examined for integrity and accuracy the financial records of the Atlantic Provinces Library Association as at 31 March, 2022, including the statements of operations, functional expenses, changes in fund balances and changes in financial position for the year then ended. My examination was conducted by applying risk assessment standards for not-for-profit organizations and, accordingly, included such tests and procedures as I considered necessary in the circumstances. In preparation for my review of the Association's records I corresponded with the Treasurer to receive the necessary documents and to clarify certain points.

In my opinion the Statement of Revenues and Expenditures and balance Statement represent fairly the financial position of the organization and its investments as at 31 March, 2022, and the results of its operations and the changes in its financial position for the year then ended, in accordance with the notes to the Statement, have been applied on a basis consistent with that of preceding years. As of that date, the aggregate of assets is \$141,687.72 and the Association's equity is also \$141,687.72. The increase of \$16,181.52 in assets has occurred because the Association's current accounts include funds (\$23,802.42) previously held as investments for the First Timers Conference Grant.

I included in my examination, in accord with Standing Order 3.10, the Carin Alma E. Somers Scholarship Fund and, in my opinion, the Statement of Revenues and Expenditures and the balance Statement represent fairly the financial position of the Fund as at 31 December, 2021. With respect to reports of previous years, the Association has continued to absorb the expense of tax return submission. The equity of the Somers Fund was \$82,252.52 as of 31 December, 2021.

Also in accord with Standing Order 3.10, I have examined the financial records of the APLA Memorial Awards Trust Fund and, in my opinion, the Statement of Revenues and Expenditures and the balance Statement represent fairly the financial position of the Trust Fund as at 31 December, 2020. Current investments are valued at \$34,692.83 and deposits of \$16,770.40 are in a current account creating an equity level of \$51,463.23. This reduction in equity has occurred in part because of the payment (\$3,063.47) of a General Activities Fund award from the Memorial Awards Trust Fund.

At the discretion of the Executive, Standing Order 3.09 directs that up to \$1,000 of any annual operating surplus may be transferred to the Memorial Awards Trust Fund and Standing Order 3.15 that 50% of any annual conference surplus be divided between the Memorial Awards Trust Fund and the First Timers Conference Grant; during 2021/2022 an amount of \$1332.00 was transferred to the First Timers Conference Grant.



Peter Glenister
Halifax, Nova Scotia
10 May, 2022

APLA 2021-2022 Approved Budget

	Revenues						Expenditures					
	2019-2020	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022	2019-2020	2019-2020	2020-2021	2020-2021	2021-2022	2021-2022
	Proposed	Examined	Proposed	Examined	Proposed	Actual	Proposed	Examined	Proposed	Examined	Proposed	Actual
CONFERENCE FUND												
Conference 2019 repayment	\$0.00	\$14,687	\$ 500.00	\$0.00	\$0.00	\$0.00			\$500	\$ 1,073.20		\$0.00
Conference 2020 repayment (Footnote 1)	\$1,500		\$ 500.00		\$ 500.00	\$ 1,940.97		\$975	\$0.00	\$0.00	\$3,000	\$0.00
Conference ticket tailor reimbursement					\$ 500.00	\$ 60.37				\$ 1,073.20	\$3,000	\$0.00
Subtotal	\$1,500	\$14,687	\$ 1,000.00	\$0.00	\$ 1,000.00	\$ 2,001.29	\$0	\$975	\$1,000	\$ 1,073.20	\$3,000	\$0.00
GENERAL FUND												
Personal Memberships	\$6,275	\$2,300	\$ 4,000.00	\$ 3,914.29	\$ 4,000.00	\$ 4,345.00			\$350	\$ 382.50	\$600	\$0.00
Institutional Memberships	\$3,375	\$2,195	\$ 2,500.00	\$ 2,292.18	\$ 2,500.00	\$ 1,675.00			\$0.00	\$ 0.00	\$0.00	\$0.00
Joint Memberships - NLA	\$1,400	\$770	\$ 1,000.00	\$ 673.19	\$ 1,000.00	\$ 940.00			\$300	\$300	\$300	\$300.00
Joint Memberships - NLA	\$2,715	\$2,740	\$ 2,500.00	\$ 2,775.98	\$ 2,500.00	\$ 2,015.00			\$400	\$400	\$400	\$400.00
Subtotal	\$13,765	\$7,905	\$10,000.00	\$ 9,655.64	\$ 10,000.00	\$ 8,925.00			\$1,050	\$1,082.50	\$1,300	\$1,700.00
OTHER												
The Partnership-Educ Instt	\$350	\$0	\$ 350.00	\$0.00	\$0.00	\$0.00			\$500	\$ 500.00	\$500	\$0.00
The Partnership Job Board	\$1,700	\$1,047	\$ 2,000.00	\$ 1,685.10	\$ 1,500.00	\$ 861.96			\$500	\$500	\$500	\$500.00
Merchandise Sales	\$0	\$247	\$ 350.00	\$0.00	\$0.00	\$0.00			\$500	\$500	\$500	\$500.00
Grow-A-Library	\$200	\$2,089	\$ 200.00	\$0.00	\$ 200.00	\$0.00			\$1,547	\$1,547	\$2,324.00	\$885
APLA General fund savings account transfer	\$30	\$26	\$ 30.00	\$ 6.61	\$ 20.00	\$ 114.61			\$500	\$500	\$0.00	\$116.00
APLA General fund savings account transfer	\$30	\$26	\$ 30.00	\$ 6.61	\$ 20.00	\$ 103.47			\$175	\$241	\$175	\$175.00
First Timers GIC Interest	\$360	\$360	\$ 500.00	\$ 683.83	\$ 650.00	\$ 431.82			\$500	\$500	\$500	\$500.00
Carin Somers Scholarship GIC Interest	\$1,547	\$2,324	\$ 2,000.00	\$ 885.33	\$ 2,000.00	\$ 1,620.47			\$200	\$2,089	\$200	\$49.70
Operating surplus 2019-2020			\$ 2,664.00	\$ 2,664.00	\$ 1,832.00	\$0.00			\$600	\$600	\$600	\$600.00
VISA cash back credit				\$0.00	\$ 18.52	\$0.00			\$400	\$400	\$400	\$400.00
Subtotal	\$4,217	\$6,318	\$ 8,204.00	\$ 5,917.48	\$ 5,722.00	\$ 6,408.85			\$1,600	\$1,600	\$1,600	\$1,600.00
TOTAL REVENUE	\$19,482	\$28,530	\$ 19,204.00	\$ 15,573.12	\$ 16,722.00	\$ 17,032.14						
CONFERENCE												
Conference Seed Grant 2020									\$500	\$ 1,073.20		\$0.00
Conference Seed Grant 2021								\$975	\$0.00	\$0.00	\$3,000	\$0.00
Subtotal	\$0	\$0	\$0.00	\$0.00	\$0.00	\$0.00	\$0	\$975	\$1,000	\$ 1,073.20	\$3,000	\$0.00
MEMBERSHIP												
Joint memberships remitted- NLA	\$1,000	\$273							\$350	\$ 150.00	\$600	\$594.53
Joint memberships remitted- NLA									\$350	\$ 382.50	\$600	\$600.00
Refunds	\$350	\$95							\$0.00	\$ 0.00	\$0.00	\$0.00
CLIA Membership	\$300	\$300	\$ 300.00	\$ 300.00	\$ 300.00	\$300.00			\$300	\$300	\$300	\$300.00
La Fédération des milieux documentaires/ASTED Membership	\$400	\$400	\$ 400.00	\$ 400.00	\$ 400.00	\$400.00			\$400	\$400	\$400	\$400.00
Subtotal	\$2,050	\$1,068	\$1,400.00	\$ 1,240.50	\$1,400.00	\$1,735.53			\$1,400	\$1,400.50	\$2,300	\$2,335.53
APLA AWARDS/GRANTS/SCHOLARSHIPS/PRIZES												
Advocacy Award	\$500	\$500	\$ 500.00	\$ 500.00	\$ 500.00	\$500.00			\$500	\$ 500.00	\$500	\$500.00
APLA Prize: Dal. SIM	\$500	\$500	\$ 500.00	\$ 500.00	\$ 500.00	\$500.00			\$500	\$ 500.00	\$500	\$500.00
APLA Prize: NSCC	\$500	\$500	\$ 500.00	\$ 500.00	\$ 500.00	\$500.00			\$500	\$ 500.00	\$500	\$500.00
Carin Somers Scholarship	\$1,547	\$1,547	\$ 2,324.00	\$ 2,324.00	\$ 2,324.00	\$2,324.00			\$885	\$872.60	\$885	\$872.60
First Timers Grant (Footnote 2)	\$500	\$500	\$ 500.00	\$ 500.00	\$ 500.00	\$500.00			\$500	\$ 500.00	\$500	\$500.00
Games at the Library	\$175	\$241	\$ 175.00	\$ 175.00	\$ 175.00	\$175.00			\$175	\$241	\$175	\$175.00
General Activities Fund Grant	\$500	\$0.00	\$ 500.00	\$ 500.00	\$ 500.00	\$500.00			\$500	\$ 500.00	\$500	\$500.00
Grow-A-Library	\$200	\$2,089	\$ 200.00	\$ 200.00	\$ 200.00	\$200.00			\$200	\$2,089	\$200	\$49.70
Hackmatack	\$600	\$600	\$ 600.00	\$ 600.00	\$ 600.00	\$600.00			\$600	\$600	\$600	\$600.00
IWB Conference	\$400	\$400	\$ 400.00	\$ 400.00	\$ 400.00	\$400.00			\$400	\$400	\$400	\$400.00
Memorial Awards Trust Fund (General Activities Fund Grant)												\$1,063.47
Merit Award (Pewter Cup)	\$200	\$135	\$ 200.00	\$ 147.19	\$ 200.00	\$200.00			\$200	\$135	\$200	\$0.00
Carin Somers Income Tax preparation fee	\$175	\$173	\$ 175.00	\$ 172.50	\$ 175.00	\$172.50			\$175	\$173	\$175	\$172.50
Transfer to Memorial Award (Footnote 3)	\$0	\$1,387	\$ 1,332.00	\$ 1,332.00	\$ 1,332.00	\$0.00			\$1,332	\$1,332	\$1,332	\$0.00
Transfer to First Timers Award (Footnote 3)	\$0	\$1,587	\$ 1,332.00	\$ 1,332.00	\$ 1,332.00	\$1,332.00			\$0	\$1,587	\$1,332	\$1,332.00
Subtotal	\$5,797	\$11,058	\$8,743.00	\$ 8,082.69	\$ 8,743.00	\$6,467			\$8,743	\$ 8,082.69	\$6,467	\$7,375.27
EXECUTIVE												
Executive travel (meetings)	\$5,000	\$4,998	\$3,000.00	\$ 241.47	\$1,360	\$74.48			\$3,000	\$ 241.47	\$1,360	\$74.48
President's Travel	\$1,900	\$1,387	\$1,121.00	\$ 500.00	\$605	\$0.00			\$1,121	\$ 500.00	\$605	\$0.00
Executive Projects	\$125	\$0.00	\$ 125.00	\$ 100.00	\$125	\$0.00			\$125	\$0.00	\$125	\$0.00
Diversity Equity Inclusion Initiatives					\$500	\$100.00			\$500	\$500	\$500	\$100.00
Committees/Interest Groups	\$0.00	\$0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$0.00			\$0.00	\$ 0.00	\$0.00	\$0.00
Public Relations	\$150	\$152	\$ 300.00	\$ 149.99	\$300	\$0.00			\$150	\$152	\$300	\$0.00
Subtotal	\$7,175	\$6,537	\$5,050.00	\$ 491.46	\$2,960	\$174.48			\$5,050	\$ 491.46	\$2,960	\$174.48
OTHER												
Donations	\$0.00	\$0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$0.00			\$0.00	\$ 0.00	\$0.00	\$0.00
subscription (donut/Stripe)	\$700	\$689	\$ 710.00	\$ 389.49	\$425	\$0.00			\$710	\$689.49	\$425	\$0.00
Registry of Joint Stocks	\$40	\$0	\$ 40.00	\$ 37.40	\$40	\$37.40			\$40	\$37.40	\$40	\$37.40
Postage	\$70	\$62	\$ 70.00	\$ 50.90	\$70	\$50.90			\$70	\$62	\$70	\$50.90
Supplies	\$25	\$67	\$ 70.00	\$ 0.00	\$ 0.00	\$0.00			\$70	\$67	\$70	\$0.00
Bank fees	\$70	\$85	\$ 70.00	\$ 37.96	\$110	\$59.98			\$70	\$85	\$110	\$59.98
Stripe fees/Joint/Ticket Tailor	\$600	\$475	\$ 675.00	\$ 20.71	\$600	\$1,013.10			\$675	\$475	\$600	\$1,013.10
Directors and Officers Insurance	\$575	\$575	\$ 600.00	\$ 625	\$625	\$625.00			\$575	\$575	\$600	\$625.00
Miscellaneous	\$850	\$1,221	\$ 1,000.00	\$ 500.00	\$100	\$0.00			\$1,000	\$1,221	\$1,000	\$0.00
Subtotal	\$2,930	\$3,173	\$2,985.00	\$ 1,136.48	\$1,925	\$1,756.18			\$2,985	\$ 1,136.48	\$1,925	\$1,756.18
TOTAL REVENUES	\$19,482	\$28,530	\$ 19,204.00	\$ 15,573.12	\$ 16,722.00	\$ 17,032.14						
TOTAL EXPENDITURES	\$19,482	\$27,810	\$ 19,174.00	\$ 12,074.33	\$ 16,707	\$ 11,041.46						
REVENUES - EXPENDITURES	\$0	\$5,720	\$0.00	\$ 3,498.79	\$0	\$ 5,990.68						

1 - 2020 conference postponed until FY2022
 2 - not awarded FY2022 due to conference postponement to FY2022
 3 - carry forward from FY2020 operating surplus to be dispersed thru FY2021 and FY2022

Play 2x this year, membership rates Jan Dec and we have been paying mid-year

APLA 2021-2022 Approved Budget

Revenues	2020-2021	2020-2021	2021-2022	2021-2022 Examined
	Proposed	Examined	Proposed	
CONFERENCE FUND				
General Conference 2019 repayment	\$500	\$ -	\$0	
Conference 2020 repayment (Footnote 1)	\$500	\$ -	\$500	\$1,940.97
Conference ticket Tailor reimbursement	\$0	\$ -	\$500	\$60.32
Subtotal	\$1,000	\$ -	\$1,000	\$2,001.29
GENERAL FUND				
Personal Memberships	\$4,000	\$ 3,914.29	\$4,000	\$4,345.00
Institutional Memberships	\$2,500	\$ 2,292.18	\$2,500	\$1,625.00
Joint Memberships - NLLA	\$1,000	\$ 673.19	\$1,000	\$940.00
Joint Memberships - NSLA	\$2,500	\$ 2,775.98	\$2,500	\$2,015.00
Subtotal	\$10,000	\$ 9,655.64	\$10,000	\$8,925.00
OTHER				
The Partnership-Educ Instit	\$350	0.00	0.00	\$0.00
The Partnership Job Board	\$2,000	1,685.10	\$1,500	\$861.96
Merchandise Sales	\$350	0.00	0.00	\$0.00
Donation to CODE	\$200	\$0.00	\$200	\$0.00
Interest (Savings account)	\$30	\$ 9.61	\$20	\$114.61
Memorial Awards Trust Fund (General Activities Fund Award				\$3,063.47
First Timers GC Interest	\$580	\$ 663.83	\$650	\$431.82
Carin Somers Scholarship GC Interest	\$2,000	\$ 885.33	\$2,000	\$1,620.47
Operating surplus 2019-2020	\$2,664	\$ 2,664.00	\$1,332	\$0.00
VISA cash back credit	0.00	0.00	0.00	\$13.52
Subtotal	\$8,174	\$ 5,907.87	\$5,702	\$6,105.85
TOTAL REVENUE	\$19,174	\$ 15,563.51	\$16,702	\$17,032.14

1 - 2020 conference postponed until 2021

2 - not awarded this year due to conference postponement to 2021

3 - carry forward from 2019/20 operating surplus to be dispersed this FY

APLA 2021-2022 Approved Budget

Expenditures

	2020-2021 Proposed	2020-2021 Examined	2021-2022 Proposed	2021-2022 Actual
CONFERENCE				
Conference Seed Grant 2021	\$500	\$374	\$3,000	\$0.00
Subtotal	\$500	\$374	\$3,000	\$0.00
MEMBERSHIP				
Joint memberships remitted - NSLA	\$700	\$1,110	\$1,200	\$594.53
Joint memberships remitted - NLLA				\$0.00
CFLA Membership	\$300	\$300	\$300	\$300.00
Fédération des milieux documentaires/ASTED	\$400	\$408	\$820	\$841.00
Subtotal	\$700	\$708	\$1,120	1735.53
AWARDS/GRANTS/SCHOLARSHIPS/PRIZES				
Advocacy Award	\$500	\$500	\$500	\$0.00
APLA Prize: Dal. SIM	\$500	\$500	\$500	\$500.00
APLA Prize: NSCC	\$500	\$500	\$500	\$500.00
Carin Somers Scholarship	\$2,324	\$2,324	\$885	\$872.60
First Timer's Grant (Footnote 2)	\$0	\$0	\$500	\$110.00
Games at the Library	\$175	\$175	\$175	\$175.00
General Activities Fund Grant	\$500	\$100	\$500	\$0.00
Grow-a-Library	\$200	\$0	\$200	\$49.70
Hackmatak	\$600	\$600	\$600	\$600.00
IWB Conference	\$400	\$400	\$400	\$0.00
Memorial Awards Trust Fund (General Activities Fund Grant)				\$3,063.47
Merit Award (Pewter Cup)	\$200	\$147	\$200	\$0.00
Carin Somers income Tax preparation fee	\$180	\$173	\$175	\$172.50
Transfer to Memorial Awards Trust Fund (Footnote)	\$1,332	\$1,332	\$0	\$0.00
Transfer to First Timer's Award (Footnote 3)	\$1,332	\$0	\$1,332	\$1,332.00
Subtotal	\$8,743	\$6,751	\$6,467	\$7,375.27
EXECUTIVE				
Executive travel (meetings)	\$3,000	\$241	\$1,360	\$74.48
President's Travel	\$1,121	\$0.00	\$605	\$0.00
Executive Projects	\$125	\$100	\$125	\$0.00
Diversity Equity Inclusion Initiatives			\$600	\$100.00
Committees/Interest Groups	\$500	\$0.00	\$0.00	\$0.00
Public Relations	\$300	\$150	\$300	\$0.00
Subtotal	\$5,046	\$491	\$2,990	\$174.48

EXECUTIVE				
Executive travel (meetings)	\$3,000	\$241	\$1,360	\$74.48
President's Travel	\$1,121	\$0.00	\$605	\$0.00
Executive Projects	\$125	\$100	\$125	\$0.00
Diversity Equity Inclusion Initiatives			\$600	\$100.00
Committees/Interest Groups	\$500	\$0.00	\$0.00	\$0.00
Public Relations	\$300	\$150	\$300	\$0.00
Subtotal	\$5,046	\$491	\$2,990	\$174.48
OTHER				
Donations	\$0	\$0	\$0	\$0.00
Domain/Web hosting & Membership management si	\$710	\$411	\$425	\$0.00
Registry of Joint Stocks	\$40	\$37	\$40	\$37.40
Postage	\$125	\$30	\$125	\$19.70
Supplies	\$70	\$0	\$0	\$0.00
Bank fees	\$90	\$108	\$110	\$59.98
Stripe fees/Joint/Ticket Tailor	\$375	\$1.80	\$500	\$1,013.10
Directors and Officers Insurance	\$575	\$600	\$625	626.00
Miscellaneous	\$1,000	\$0.00	\$100	0.00
Subtotal	\$2,985	\$1,188	\$1,925	1,756.18
TOTAL REVENUES	\$19,174	\$15,564	\$16,702	17032.14
TOTAL EXPENDITURES	\$17,974	\$9,512	\$15,502	11041.46
REVENUES - EXPENDITURES	\$1,200	\$6,051	\$1,200	5990.68

Balance Sheet for Atlantic Provinces Library Association 2021-2022

22-Apr-22

Assets	2019-2020	2020-2021	2021-2022
Current Accounts (Footnote 1)	\$ 80,179.86	\$ 83,719.04	\$ 111,655.99
General Investments (8030413-16, 8030413-17))	\$ 27,599.93	\$ 29,599.91	\$ 30,031.73
First Timers Mutual Fund (1612399)	\$ 12,135.13	\$ 12,187.25	\$ -
Total	\$ 119,914.92	\$ 125,506.20	\$ 141,687.72
Liabilities			
Uncashed debits	\$ 456.47	\$ 727.05	\$ 0.00
Equity	\$ 119,458.45	\$ 124,779.15	\$ 141,687.72
VISA balance owing			\$ 0.00
Total	\$ 119,914.92	\$ 125,506.20	\$ 141,687.72
Current Accounts			
Chequing		\$ 19,301.73	\$ 25,292.41
Savings (Footnote 1)		\$ 64,417.31	\$ 86,363.58

1 Includes \$23,802.42 from First Timers Investments to be reinvested in 2022

Signature of Financial Examiner:

Peter Ghuriston

10 May, 2022

Atlantic Provinces Library Association Memorial Awards Trust Fund
January 1, 2021 - December 31, 2021

Balance Sheet

	Maturity	2019	2020	2021
FY22 changed account # to 5228106		\$ 12,434.84	\$ 11,648.43	\$ 16,770.40
Investment Certificate 8707146-13	15-Apr-2020	\$ 1,921.90		
Investment Certificate 8707146-15	16-May-2021	\$ 20,000.00		
Investment Certificate 8707146-16	12-Oct-2019	\$ 6,313.66		
Investment Certificate 8707146-17	12-Oct-2019	\$ 8,433.17		
Investment Certificate 8707146-21	8-Feb-2021			
Investment Certificate 8707146-22	25-Oct-2021	\$ 7,547.41		
Investment Certificate 8707146-23	15-Feb-2022	\$ 6,180.19	\$ 6,223.40	
Investment Certificate 8707146-24	10-Apr-2022	\$ 28,254.88	\$ 28,469.43	
Equity		\$ 49,103.57	\$ 53,630.91	\$ 51,463.23

Statement of Revenues and Expenditures

Receipts

Donations	\$ 0.00	\$ 0.00	\$ 0.00
Savings Account Interest	\$ 0.00	\$ 0.00	\$ 11.95
GIC Interest	\$ 437.56	\$ 137.09	\$ 396.74
Other (a)	\$ 0.00	\$ 1,332.00	\$ 0.00
Total	\$ 437.56	\$ 1,469.09	\$ 408.69

Disbursements

Safety Deposit Box	\$ 69.00	\$ 69.00	\$ 69.00
Award	\$ 0.00	\$ 1,000.00	\$ 3,063.47
Bank charges	\$ 24.75	\$ 0.00	\$ 1.00
Total	\$ 93.75	\$ 1,069.00	\$ 3,133.47

Excess of revenue over disbursements	\$ 343.81	\$ 400.09	\$ (2,724.78)
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Balance Sheet for Atlantic Provinces Library Association 2021-2022

22-Apr-22

Assets	2019-2020	2020-2021	2021-2022
Current Accounts (Footnote 1)	\$ 80,179.86	\$ 83,719.04	\$ 111,655.99
General Investments (8030413-16, 8030413-17))	\$ 27,599.93	\$ 29,599.91	\$ 30,031.73
First Timers Mutual Fund (1612399)	\$ 12,135.13	\$ 12,187.25	\$ -
Total	\$ 119,914.92	\$ 125,506.20	\$ 141,687.72
Liabilities			
Uncashed debits	\$ 456.47	\$ 727.05	\$ 0.00
Equity	\$ 119,458.45	\$ 124,779.15	\$ 141,687.72
VISA balance owing			\$ 0.00
Total	\$ 119,914.92	\$ 125,506.20	\$ 141,687.72
Current Accounts			
Chequing		\$ 19,301.73	\$ 25,292.41
Savings (Footnote 1)		\$ 64,417.31	\$ 86,363.58

1 Includes \$23,802.42 from First Timers Investments to be reinvested in 2022

Signature of Financial Examiner:



10 May, 2022

APLA Treasurer Report:



APLA promotes the interests of libraries in the Atlantic Provinces while fostering the development of librarians, library technicians and information professionals through cooperation.

2021-2022 Fiscal Year

May 5, 2022

Terri G Winchcombe

The Report of the Financial Examiner, Peter Glenister, for the period 1 April 2021-31 March 2022 is enclosed in the OGM package.

The Atlantic Provinces Library Association remains in good financial standing. As of March 31, 2022, our chequing account has a balance of \$25,292.41, our savings account has a balance of \$86,363.58, and our Stripe/JoinIt account has a balance of \$97.89. The VISA carries a balance of \$0.00.

At fiscal year end, the 2020-2021 APLA General Fund realized a surplus of \$3,539.

Investments

As of March 31, 2022:

Carin Alma E. Somers Scholarship Trust Fund (\$82,253)

- GIC # 4959-8030413-13
 - purchased on May 16, 2018: \$1,909.24
 - current balance: \$1,934.65
 - matured on May 16, 2021
 - interest rate: 0.66%.
 - interest earned: \$335.05
- GIC # 4959-8030413-18
 - purchased on April 17, 2020: 78,697.70
 - current balance: \$79,799.47
 - matured on June 16, 2021
 - interest rate: 1.40%.
 - interest earned: \$1,285.42
- GIC # 4959-8030413-19
 - purchased on June 25, 2021: \$82,252.82
 - current balance: \$82,252.82
 - matures on June 25, 2024
 - interest rate: 0.49%

First-Timer's Grant (\$43,549)

- APLA Mutual Funds account # 4959-1612399 has a balance of \$12,186.37, an increase of \$125.94 since January 1, 2020. Mutual fund was sold and the money is sitting in the APLA

General Fund to be reinvested in a GIC when the Finance Committee meets at the bank in June 2022.

- GIC # 4959-8030413-16
 - purchased on April 25, 2019: \$1,986.80
 - current balance: \$2,013.25
 - matured on: April 25, 2022
 - Interest rate: 0.66%
 - Interest earned: \$13.27
 - Balance sitting in APLA General Fund, new GIC to be purchased when the Finance Committee meets at the bank in June 2022.
- GIC # 4959-8030413-20, funds from 8030413-17 reinvested plus \$1,332
 - purchased on June 25, 2021, \$29,350.48
 - current balance: \$29,350.48
 - matures on: June 25, 2024
 - interest rate: 0.49%

Memorial Awards Trust Fund (\$51,403)

- Chequing account # 4959-3119353 has a balance of \$51,402.88.
- GIC # 4959-8707146-22
 - purchased on August 26, 2020: \$7,547.41
 - current balance: \$7,547.41
 - matured on October 25, 2021
 - interest rate: 2.00%
 - includes \$1,332 from 2019-2020 budget surplus
 - Interest earned: \$52.77
 - Principle to be reinvested when the Finance Committee meets at the bank in June 2022.
- GIC # 4959-8707146-23
 - purchased on December 17, 2020: \$6,180.19
 - current balance: \$6,180.19
 - matured on February 15, 2022
 - interest rate: 0.60%
 - Interest earned: \$37.08
 - Principle to be reinvested when the Finance Committee meets at the bank in June 2022.
- GIC # 4959-8707146-24
 - purchased on February 9, 2021: \$28,254.88
 - current balance: \$28,254.88
 - matured on April 10, 2022
 - interest rate: 0.65%
 - Interest earned: \$214.55
 - Principle to be reinvested when the Finance Committee meets at the bank in June 2022.

Respectfully submitted,
Terri G. Winchcombe
Treasurer, APLA

APLA 2022-2023 Draft Budget

	Revenues										
	2020-2021 Proposed	2020-2021 Examined	2021-2022 Proposed	2021-2022 Examined	2022-2023 Proposed						
CONFERENCE FUND						CONFERENCE					
Conference 2020(2021) repayment (Footnote 1)	\$ 500.00	\$ -	\$ 500.00	\$ 1,940.97		Conference Seed Grant 2021	\$500	\$ 1,073.20	\$3,000	\$ -	
Conference 2022 repayment				\$ 60.32	\$ -	Conference Seed Grant 2022	\$500	\$ -		\$ -	\$ -
Conference ticket tailor reimbursement			\$ 500.00		\$ -	Subtotal	\$1,000	\$ 1,073.20	\$3,000	\$ -	\$ -
Subtotal	\$ 500.00	\$ -	\$ 1,000.00	\$ 2,001.29	\$ -						
GENERAL FUND						MEMBERSHIP					
Personal Memberships	\$ 4,000.00	\$ 3,914.29	\$ 4,000.00	\$ 4,345.00	\$ 5,000	Joint memberships remitted -NLLA	\$350	\$ 150.00	\$600	\$ 594.53	\$ 600
Institutional Memberships	\$ 2,500.00	\$ 2,292.18	\$ 2,500.00	\$ 1,625.00	\$ 2,200	Joint memberships remitted - NSLA	\$350	\$ 382.50	\$600	\$ -	\$ 175
Joint Memberships - NLLA	\$ 1,000.00	\$ 673.19	\$ 1,000.00	\$ 940.00	\$ 2,342	Refunds	\$0	\$ -	\$0	\$ -	\$ -
Joint Memberships - NSLA	\$ 2,500.00	\$ 2,775.98	\$ 2,500.00	\$ 2,015.00	\$ 3,000	CFLA Membership	\$300	\$ 300.00	\$300	\$ 300.00	\$ 300
Subtotal	\$10,000.00	\$ 9,655.64	\$10,000.00	\$ 8,925.00	\$ 12,542	La Fédération des milieux documentaires/ASTED Membership	\$400	\$ 408.00	\$820	\$ 841.00	\$ 425
						Subtotal	\$1,400	\$ 1,240.50	\$2,320	\$1,735.53	\$ 1,500
OTHER						APLA AWARDS/GRANTS/SCHOLARSHIPS/PRIZES					
The Partnership-Educ Institt	\$ 350.00	\$ -	\$ -	\$ -	\$ 100	Advocacy Award	\$500	\$ 500.00	\$500	\$ -	\$ 500
The Partnership Job Board	\$ 2,000.00	\$ 1,685.10	\$ 1,500.00	\$ 861.96	\$ 1,000	APLA Prize: Dal. SIM	\$500	\$ 500.00	\$500	\$ 500.00	\$ 500
Merchandise Sales	\$ 350.00	\$ -	\$ -	\$ -	\$ -	APLA Prize: NSCC	\$500	\$ 500.00	\$500	\$ 500.00	\$ 500
Grow-A-Library	\$ 200.00	\$ -	\$ 200.00	\$ -	\$ 200	Carin Somers Scholarship	\$2,324	\$ 2,324.00	\$885	\$ 872.60	\$ 1,620
Interest (APLA General fund savings account)	\$ 30.00	\$ 9.61	\$ 20.00	\$ 114.61	\$ 100	First Timer's Grant	\$0	\$ -	\$500	\$ 110.00	\$ 500
Memoral Awards Trust Fund (General Activites Fund Award account)				\$ 3,063.47		Games at the Library	\$175	\$ 175.00	\$175	\$ 175.00	\$ 175
First Timers GC Interest	\$ 580.00	\$ 663.83	\$ 650.00	\$ 431.82	\$ 568	General Activities Fund Grant	\$500	\$ 100.00	\$500	\$ -	\$ 500
Carin Somers Scholarship GC Interest	\$ 2,000.00	\$ 885.33	\$ 2,000.00	\$ 1,620.47	\$ 1,700	Grow-A-Library	\$200	\$ -	\$200	\$ 49.70	\$ 200
VISA cash back credit			\$ -	\$ 13.52	\$ 12	Hackmatack	\$600	\$ 600.00	\$600	\$ 600.00	\$ 600
Subtotal	\$ 5,510.00	\$ 3,243.87	\$ 4,370.00	\$ 6,105.85	\$ 3,680	IWB Conference	\$400	\$ 400.00	\$400	\$ -	\$ 400
						Memorial Awards Trust Fund (General Activities Fund Grant)				\$3,063.47	
TOTAL REVENUE	\$16,010.00	\$12,899.51	\$15,370.00	\$17,032.14	\$ 16,222	Merit Award (Pewter Cup)	\$200	\$ 147.19	\$200	\$ -	\$ 200
1 - 2020 conference postponed until FY2022						Carin Somers income Tax preparation fee	\$180	\$ 172.50	\$175	\$ 172.50	\$ 175
						Transfer to Memorial Award	\$1,332	\$ 1,332.00	\$0	\$ -	\$ -
						Transfer to First Timer's Award	\$1,332	\$ 1,332.00	\$1,332	\$1,332.00	\$ -
						Subtotal	\$8,743	\$ 8,082.69	\$6,467	\$7,375.27	\$ 5,870
						EXECUTIVE					
						Executive travel (meetings)	\$3,000	\$ 241.47	\$1,360	\$ 74.48	\$ 3,000
						President's Travel	\$1,121	\$ -	\$605	\$ -	\$ 2,000
						Executive Projects	\$125	\$ 100.00	\$125	\$ -	\$ 125
						Diversity Equity Inclusion Initiatives			\$600	\$ 100.00	\$ 500
						Committees/Interest Groups	\$500	\$ -	\$0	\$ -	\$ -
						Public Relations	\$300	\$ 149.99	\$300	\$ -	\$ 300
						Subtotal	\$5,046	\$ 491.46	\$2,990	\$ 174.48	\$ 5,925
						OTHER					
						Donations	\$0	\$ -	\$ -	\$ -	\$ -
						APLA Domain/Web hosting	\$710	\$ 389.49	\$ 425	\$ -	\$ 510
						Joint Subscription					\$ 360
						Registry of Joint Stocks	\$40	\$ 37.40	\$ 40	\$ 37.40	\$ 40
						Postage	\$125	\$ 50.90	\$ 125	\$ 19.70	\$ 125
						Supplies	\$70	\$ -	\$ -	\$ -	\$ 70
						Bank fees	\$90	\$ 37.96	\$ 110	\$ 59.98	\$ 110
						Stripe fees (up to FY23 included Joint and Ticket Ta	\$375	\$ 20.73	\$ 500	\$1,013.10	\$ 300
						Joint fees					\$ 300
						Ticket Tailor fees					\$ 361
						Director's and Officer's Insurance	\$575	\$ 600.00	\$ 625	\$ 626.00	\$ 650
						Miscellaneous	\$1,000	\$ -	\$ 100	\$ -	\$ 100
						Subtotal	\$2,985	\$ 1,136.48	\$ 1,925	\$1,756.18	\$ 2,927
						TOTAL REVENUES	\$16,010	\$12,899.51	\$15,370	\$17,032	\$ 16,222
						TOTAL EXPENDITURES	\$19,174	\$12,024.33	\$16,702	\$11,041	\$ 16,222
						REVENUES - EXPENDITURES	-\$3,164	\$ 875.18	-\$1,332	\$5,991	\$ 0

Renews June 1, 2022

Report for APLA OGM – June 2022
APLA Information Literacy Interest Group
May 4, 2022

The APLA Information Literacy Interest Group has been active over the past year (since the APLA OGM in June 2021 to present) with two projects. Both projects are meant to support professional development regarding information literacy.

The first project involves curating bimonthly emails by individual group members with links relevant to information literacy. After they are compiled, Agnieszka Hayes, Convener, sends out the emails to the APLA listserv on behalf of the individual curators. This project is continuing from last year.

Virtual meetings of the group took place on Google Meet and revolved around planning for the second project. The second project is the creation of virtual drop-in learning spaces that allow participants to discuss information literacy topics. These sessions are free to attend and open to anybody who has an interest in information literacy, regardless of their employment status, job title, or institutional affiliation. The first virtual drop-in learning space took place on November 18, 2021 via Zoom, and was co-hosted by group members K-Lee Fraser and Nicole Marcoux. The focus for this session was on how to approach teaching a particular concept, and the goal was for early career information professionals to be able to talk to, and receive advice and guidance from mid- to late career information professionals, as well as ask questions and offer advice in return from their perspective. The second virtual drop-in learning space took place on March 31, 2022 via Google Meet, and was hosted by Agnieszka Hayes. The focus for this session was on lessons learned and opportunities for growth from mistakes made while teaching. Both events had active participants, who evaluated the sessions positively.

The next session will take place on June 9, 2022, at the virtual APLA 2022 Conference, and will be co-hosted by Agnieszka Hayes, K-Lee Fraser, and Nicole Marcoux. The event will start with a conference presentation providing the background behind the sessions and reporting on the experience of hosting them, as well as a question and answer session. Session participants will be invited to stay and participate in an optional drop-in learning session as part of their professional development. The theme for this session will focus on exploring teaching tools that participants have heard of and may wish to try in their future instruction sessions.

The APLA 2022 Conference session will also serve as an introduction to the APLA Information Literacy Interest Group for conference attendees who are not familiar with the group and its work. The hope is that this session will inspire participants to join the group, and thereby the group's work will be enhanced with their perspectives and contributions.

The Convener is planning to schedule a meeting of the group sometime after the conference.

Respectfully submitted by Agnieszka Hayes, Convener, APLA Information Literacy Interest Group



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APLA Bulletin Text Editor – Bulletin Report May 2022

Kate McClintock

I am looking forward to editing the Spring issue of the APLA Bulletin, Volume 85 Issue 4, in preparation of the APLA OGM and Virtual Conference in June. The Spring issue is traditionally the longest, as our association shares achievements, pre-conference news, and exciting updates from their respective libraries.

This Bulletin will also pay tribute to Marie DeYoung, a significant member of the Atlantic Provinces library world who recently passed away. Her influence was noted by many members of the APLA Executive – she will be missed.

Many thanks to all for the continuous support of the Bulletin, and Technical Editor Kathryn Rose for her help and expertise.

Respectfully submitted,

Kate McClintock, APLA Bulletin Text Editor
May 2022

APLA Nominations Committee Report, Spring 2022 & OGM



Ann M. H. Smith

The 2022 Nominations for the APLA Board closed, as of February 28, 2022. The Nominations Committee received one nomination for each currently-open Board position. On behalf of the Nominating Committee, we are pleased to share with you that the following members-in-good-standing have accepted nominations to the following positions:

VP - President Elect – Krystal Dionne
Treasurer – Margaret Vail
VP - Membership – Jason Lee
VP – Prince Edward Island - Emily MacIsaac
VP - Nova Scotia – Agnieszka Hayes.

In addition, returning to the Board, we have:

Past-President (incoming) – Marc Harper
President (incoming) – Cate Carlyle
VP – New Brunswick (returning) – Chantale Saulnier
VP - Newfoundland & Labrador (returning)- Su Cleyle.

And for your information, the Board has the following appointments:

Bulletin Management co-editors (returning) - Kate McClintock, Kathryn Rose
Technology Coordinator (incoming) – Vincent Grovestine
Communications Coordinator (incoming) – Nathalie Richard.

A big thank you to all our outgoing and new Board members for volunteering your time with the Association!

Respectfully submitted,
Ann Smith, 2021-2022 Past-President

APLA Communications, Spring 2022 & OGM



Kim Mears

Communications has been status quo after I resigned in January 2022. Social media credentials were shared with the APLA Conference - Promotion, Public Relations and Publicity Committee to facilitate communications about the conference. Nathalie Richards is the new Communications Coordinator and I will meet with her soon to hand off all passwords and review workflows.

Respectfully submitted,
Kim Mears



CFLA-FCAB Report

Atlantic Representative
Ann M. H. Smith

CFLA-FCAB Board

This year we welcomed Lorisia MacLeod as the incoming Chair of the CFLA-FCAB Board. In 2019-2020 Lorisia served as the Indigenous Matters Representative on the Board. Also at the February 11th meeting we welcomed H el ene Carrier as Vice-Chair, Jessica Knoch as Secretary, and Andrea Cecchetto as Treasurer. I continue as the Board Liaison to the CFLA-FCAB Copyright Committee. CFLA-FCAB sent a pre-budget brief to the federal government with a number of requests, including issues of access to e-content, equitable access to reading materials for people with print disabilities, green infrastructure funding for libraries, and funding for LAC to respond to Access to Information requests. CFLA-FCAB successfully coordinated the Canadian nominations for the IFLA elections. There are 10 Canadian members. CFLA-FCAB expressed support for Ukraine in *Canadian Library Community Expresses Support for Ukraine*. In 2022-23 CFLA-FCAB will be bringing forwards its new Strategic Plan.

Cataloguing and Metadata Standards

The *Final Report Canadian BIBFRAME Readiness* is now available from the CFLA-FCAB website.

Copyright

The Copyright Committee is active and has produced a number of position papers and statements, including the substantive *Response to Consultation on a Modern Copyright Framework for Online Intermediaries*, which was jointly submitted with CARL and CULC and endorsed by a number of library associations, including APLA. CFLA-FCAB issued a statement of support for the major win for libraries and educators in *Unanimous Supreme Court of Canada Decision is a Major Win for Education and Libraries in Canada: Confirms Tariffs Not Mandatory and Reiterates Users' Rights and Fair Dealing Principles*. Another substantive response from CFLA-FCAB/CARL to the government's work in the area of copyright is *Government of Canada's Consultation on a Modern Framework for Artificial Intelligence and the Internet of Things*. Working Groups of the Committee prepared a paper on *Controlled Digital Lending of Library Books in Canada*, and wrote an op-ed on Crown Copyright. The work on Crown Copyright led to follow-up from Parliamentarians and officials. The Committee works with Impact Public Affairs to advance CFLA information policy positions with government officials on a regular basis.

Indigenous Matters

This year CFLA-FCAB has commenced renewal of the Indigenous Matters Committee. The Indigenous Matters Committee has a new Chair, Kirk MacLeod, and a call for new members will go out in the near future.

Intellectual Freedom

The Intellectual Freedom Committee ran its Intellectual Freedom Challenges Survey. CFLA-FCAB produced an open response in a statement of support for libraries withstanding pressure to withdraw a controversial book. The Intellectual Freedom Committee produced a position paper on *Protest and Disagreement related to collections, Programs and Speakers in Libraries. An Interpretation of the Canadian Federation of Library Associations' Statement on Intellectual Freedom and Libraries.*

All position papers and statements are available from the CFLA-FCAB website with other papers available from the links provided in this report.

Respectfully submitted,

Ann M H Smith

CFLA-FCAB Atlantic Representative

CFLA-FCAB Board Liaison to the CFLA-FCAB Copyright Committee

APLA's 2022 Conference Report



APLA promotes the interests of libraries in the Atlantic Provinces while fostering the development of librarians, library technicians and information professionals through cooperation.

May 2022

Krystal Dionne

We are very pleased to open registration and share the exciting schedule for the Atlantic Provinces Library Association's (APLA) Virtual Conference to be held from **Tuesday, June 7th – Friday June 10th.**

The theme of this year's conference is: Bridging the Gap: Inclusion and Diversity in Libraries/Réduire les barrières : l'inclusion et la diversité dans les bibliothèques!

Schedule: <https://aplaconference2022.sched.com/>

Registration: <https://www.tickettailor.com/events/atlanticprovinceslibraryassociation/671343>

Most of the sessions (but not the Keynote Speakers) will be recorded and made available to registered participants after the event for a period of time :) Hopefully this helps with any scheduling conflicts and/or desire to listen to concurrent sessions!

When you register for APLA's 2022 Virtual Conference you can make a donation to their Grow-a-Library Fund! Each year, money raised for this fund goes directly to support literacy in our communities and beyond. This year, once again we will be donating all raised funds to literacy organizations in Atlantic Canada.

Huge shout-out to our generous sponsors for APLA's 2022 Virtual Conference! Their support is greatly appreciated 🙏 Library and Archives Canada; Dalhousie Libraries; New Brunswick Public Library Service; Nova Scotia Provincial Library; EBSCO; & Carr Maclean

If you have any questions, please email: conference@apla.ca

Respectfully submitted,

Krystal Dionne
Conference Chair
May 13th, 2022